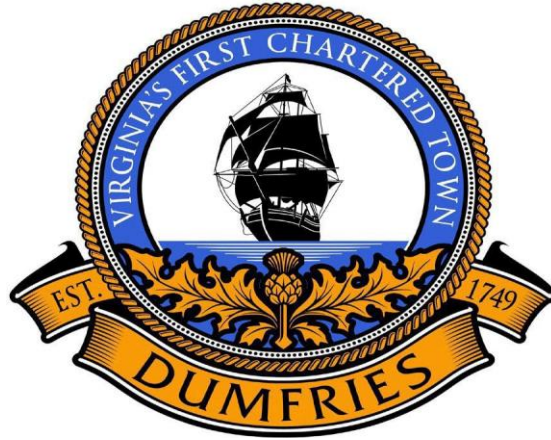


Town of Dumfries Council Meeting Packet



Derrick R. Wood, Mayor
Monaé S. Nickerson, Vice Mayor
Selonia B. Miles, Chair Pro Tem
Tyrone Brown, Councilmember
Brian K. Fields, Councilmember
Shaun Peet, Councilmember
Caetrina A. Peterson, Councilmember

Tangela Innis, Town Manager
Sharon E. Pandak, Town Attorney
Tangi R. Hill, Town Clerk

September 5, 2023



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

John Wilmer Porter Municipal Building
17739 Main Street, Suite 200
Dumfries, Virginia 22026
Tel: 703-221-3400 / Fax: 703-221-3544
www.dumfriesva.gov

DUMFRIES TOWN COUNCIL MEETING TUESDAY, September 5, 2023 AT 7:00 PM COUNCIL CHAMBERS

- I. Call to Order and Roll Call
- II. Invocation
- III. Pledge of Allegiance
- IV. Adoption of Agenda
- V. Awards and Proclamation
 - A. Youth Leadership Month Proclamation for Ania Berryman, Autumn Brown, Sharyah Coles, Lyriq Howard, Tanner Nickerson, Benita Osaе, and Jaylen Waddell - Mayor Derrick Wood
 - B. Library Card Sign-up Month Proclamation – Mayor Derrick Wood
 - C. Hispanic Heritage Month Proclamation – Vice Mayor Monae Nickerson
- VI. Approval of Minutes
 - A. Minutes of the August 8, 2023 Regular Meeting and the August 25-26, 2023 Work Session
- VII. Citizen Comment Period
- VIII. Mayor and Council Comments
- IX. Reports and Presentations
 - A. Coping Strategies Mental Health in Schools - Marc DeAngelo, Prince William County Schools
 - B. Citizen Management Suite - Kevin Strauss, GoGov
 - C. FY23-24 Town of Dumfries Proposed Budget Amendment – Stacey Jordan, Chief Financial Officer

D. Introduction of New Town Employee – Tangela Innis, Town Manager

X. Action Items (Public Hearing)

- A. Public Hearing to Approve the Conditional Use Permit CUP23-001 – Reginald Tabor, Director of Planning, Community, and Economic Development
- B. Request to Schedule a Public Hearing on September 19, 2023, for the Zoning Text Amendment, Billboard Signs – Initiation Resolution for ZTA – Nick Cicero, Principal Planner
- C. Resolution to Schedule a Public Hearing on September 19, 2023 to Consider an Amendment to Town Code Requiring Criminal Background Checks – Town Manager Tangela Innis
- D. Resolution to Schedule a Public Hearing on September 19, 2023, to Consider an Ordinance Amending the Fiscal Year 2023-2024 Budget in the Amount of \$10,072,287 – Chief Financial Officer Stacey Jordan
- E. Resolution Appointing Reginald Tabor as Zoning Administrator – Tangela Innis, Town Manager
- F. Resolution Amending Town Manager's Employment Agreement – Sharon Pandak, Town Attorney
- G. Resolution to Support the Outdoors for All Act – Mayor Derrick Wood

XI. Closed Session

- A. Two (2) Personnel Matters Pursuant to Va. Code § 2.2-3711. A (1) - Relating to Discussion, Consideration, or Interview of Prospective Candidates for the Town Attorney; and the Discussion of the 90 Days Performance Evaluation of the Town Manager

XII. Adjournment



YOUTH LEADERSHIP MONTH PROCLAMATION FOR ANIA BERRYMAN

WHEREAS, the strength of our community resides in the spirit of its young leaders, who illuminate the path towards a brighter tomorrow; and

WHEREAS, it is with great admiration that we recognize Ania Berryman, a 16-year-old 11th grader at Forest Park High School, for her exceptional embodiment of leadership qualities; and

WHEREAS, Ania Berryman demonstrates her leadership prowess not only through her exceptional grades but also through her actions, serving as an inspirational role model to her peers; and

WHEREAS, Ania Berryman's proactive approach to her education, including her diligent preparations for college, stands as a testament to her dedication to personal growth and academic excellence; and

WHEREAS, Ania Berryman's influence extends beyond the classroom, as she serves as a guiding light and role model to her younger family members who hold her in the highest esteem; and

WHEREAS, Ania Berryman's commitment to fostering inclusivity and unity is evident through her membership in both the Black Student Union and the Honor Society, organizations that champion diversity and academic achievement;

NOW, THEREFORE, be it proclaimed that we, the Town of Dumfries, wholeheartedly celebrate and honor Ania Berryman's exceptional leadership during the month of September 2023. As we embrace Youth Leadership Month, we hold up Ania as a beacon of inspiration and as a living example of the positive impact that youthful determination and leadership can have on our community.

By Order of the Town Council
Derrick R. Wood, Mayor
September 5, 2023



YOUTH LEADERSHIP MONTH PROCLAMATION FOR AUTUMN BROWN

WHEREAS, the foundation of an empowered community is built upon the strength of its young leaders, who possess the skills to communicate, inspire, and excel; and

WHEREAS, we take great pride in recognizing Autumn Brown, a remarkable individual, whose exceptional leadership qualities shine brightly through her adept communication skills, conflict resolution abilities, and remarkable time management; and

WHEREAS, Autumn Brown's gift of clear and effective communication serves as a beacon, allowing her to connect with people around her and convey her ideas with precision and grace; and

WHEREAS, Autumn Brown's skillful conflict resolution strategies showcase her ability to maintain harmony and find common ground, promoting unity within her sphere of influence; and

WHEREAS, Autumn Brown's exceptional time management skills have enabled her to strike a remarkable balance between her academic pursuits and a multitude of extra-curricular activities, demonstrating her unwavering commitment to both personal growth and community engagement

NOW, THEREFORE, let it be known that the Town of Dumfries, with deep appreciation and admiration, designates the month of September 2023 as a time to celebrate and honor the extraordinary leadership exemplified by Autumn Brown. As we embrace Youth Leadership Month, we acknowledge her as a shining example of effective communication, conflict resolution, and time management skills that illuminate the path to success for our community and beyond.

By Order of the Town Council
Derrick R. Wood, Mayor
September 5, 2023



YOUTH LEADERSHIP MONTH PROCLAMATION FOR SHARIYAH COLES

WHEREAS, the future of our community flourishes under the guidance of its young leaders, who embody dedication and virtue; and

WHEREAS, it is with profound admiration that we bring attention to Shariyah Coles, an exceptional student of Hylton High School, whose steadfast commitment to education and virtuous character illuminate the path of leadership; and

WHEREAS, Shariyah Coles's unwavering pursuit of knowledge is evident through her impressive GPA of 3.6, a reflection of her diligence and tenacity in the face of academic challenges; and

WHEREAS, Shariyah Coles's exemplary conduct, staying resolutely out of trouble, exemplifies her maturity and sense of responsibility that resonates as a positive example to her peers; and

WHEREAS, beyond her academic achievements, Shariyah Coles's role as a mentor to her younger siblings showcases her inherent leadership qualities, setting the stage for a promising future generation;

NOW, THEREFORE, be it proclaimed that the Town of Dumfries, with profound respect and appreciation, dedicates the month of September 2023 to honoring the extraordinary leadership displayed by Shariyah Coles. As we celebrate Youth Leadership Month, we acknowledge her as an embodiment of diligence, virtue, and mentorship that has the power to inspire greatness in our community and beyond.

By Order of the Town Council
Derrick R. Wood, Mayor
September 5, 2023



YOUTH LEADERSHIP MONTH PROCLAMATION FOR LYRIQ HOWARD

WHEREAS, the strength of our community lies in the potential of its young leaders, who exemplify the values of hard work, respect, and integrity, laying the groundwork for a future of impactful leadership, collaborative partnerships, and meaningful connections; and

WHEREAS, it is with great honor and admiration that we spotlight Lyriq Howard, an exceptional young individual, who has embraced the core principles of hard work, respect, and integrity, fostering a solid foundation for a lifetime of transformative leadership, productive alliances, and principled conduct; and

WHEREAS, Lyriq Howard's journey of growth and character development stands as a testament to the power of instilling values that pave the way for responsible leadership, unwavering respect, and steadfast integrity; and

WHEREAS, Lyriq Howard's contributions as a Summer Intern with the Town of Dumfries reflect their commitment to community betterment, embodying the spirit of active citizenship and hands-on engagement in local affairs;

NOW, THEREFORE, let it be proclaimed that the Town of Dumfries, with profound respect and appreciation, dedicates the month of September 2023 to honoring and celebrating the exceptional leadership demonstrated by Lyriq Howard. During Youth Leadership Month, we commend them as a shining example of the values that pave the way for success and positive impact in our community and beyond.

By Order of the Town Council
Derrick R. Wood, Mayor
September 5, 2023



YOUTH LEADERSHIP MONTH PROCLAMATION FOR TANNER NICKERSON

WHEREAS, the future of our community lies in the hands of the young leaders who inspire and drive positive change; and

WHEREAS, we are proud to recognize the exceptional leadership exemplified by Tanner Nickerson, a 6th grade student at Potomac Shores Middle School; and

WHEREAS, Tanner Nickerson has proven himself as a beacon of motivation, guiding his peers towards achieving their goals through his unwavering dedication and encouragement; and

WHEREAS, on the football field, Tanner has shown remarkable leadership prowess as a quarterback, wide receiver, and cornerback, leading his team to success for six seasons; and

WHEREAS, Tanner's commitment to community shines as he confidently leads the Pledge of Allegiance at Town Events, embodying patriotism and unity; and

WHEREAS, in 5th grade, Tanner's participation in our youth Town Hall as the Elementary Representative showcased his dedication to civic engagement and meaningful dialogue; and

WHEREAS, Tanner's recent role as Junior Reporter on Fox 5 News demonstrates his capacity to articulate and amplify important voices; and

WHEREAS, Tanner's current position as a junior coach for the Dolphins Girls' Flag Football team in Culpeper County underscores his continued commitment to fostering leadership and camaraderie;

NOW, THEREFORE, let it be known that we, the Town of Dumfries, proudly declare the month of September 2023 as a time to honor and celebrate Tanner Nickerson's exceptional leadership. As we recognize Youth Leadership Month, we uplift Tanner as an embodiment of the positive impact that young leaders can have on our community and beyond.

By Order of the Town Council
Derrick R. Wood, Mayor
September 5, 2023



YOUTH LEADERSHIP MONTH PROCLAMATION FOR BENITA OSAE

WHEREAS, the vitality of our community rests in the hands of its young leaders, who epitomize the essence of progress and change; and

WHEREAS, it is with great honor that we spotlight Benita Osae, a remarkable student of Woodbridge Senior High School, whose intrinsic qualities of self-motivation and forward-leaning attitude exemplify true leadership; and

WHEREAS, Benita Osae's insatiable thirst for knowledge is evident as she delves into comprehending the intricate interplay between local, state, and federal government, showcasing her fervent dedication to understanding the mechanisms that drive society; and

WHEREAS, Benita Osae's conviction in her ability to effect positive change on society through informed decision-making reflects her deep-rooted belief in the potential of her generation to shape a better future; and

WHEREAS, Benita Osae's eagerness to foster a harmonious relationship between levels of governance underscores her commitment to unity and cooperation for the betterment of our shared community;

NOW, THEREFORE, let it be proclaimed that the Town of Dumfries, with immense pride and respect, designates the month of September 2023 as a time to honor and laud the exceptional leadership embodied by Benita Osae. During Youth Leadership Month, we celebrate her as a beacon of insight and a testament to the power of youth-driven determination in shaping a brighter future.

By Order of the Town Council
Derrick R. Wood, Mayor
September 5, 2023



YOUTH LEADERSHIP MONTH PROCLAMATION FOR JAYLEN WADDELL

WHEREAS, the potential of our community lies in the hands of its young leaders, who embody the values of hard work, respect, and integrity, forming the bedrock for a future of transformative leadership, cooperative partnerships, and meaningful connections; and

WHEREAS, it is with great honor and enthusiasm that we recognize Jaylen Waddell, an exceptional individual, who has embraced the foundational principles of hard work, respect, and integrity, preparing for a lifetime of impactful leadership, productive collaborations, and ethical conduct; and

WHEREAS, Jaylen Waddell's journey of growth and character development stands as a testament to the power of instilling core values that mold future leaders, who embody dedication, respect for others, and unwavering integrity; and

WHEREAS, Jaylen Waddell's role as a Summer Intern with the Town of Dumfries reflects their commitment to the betterment of the community, showcasing their dedication to active citizenship and hands-on involvement in local matters;

NOW, THEREFORE, let it be proclaimed that the Town of Dumfries, with profound respect, appreciation, and pride, dedicate the month of September 2023 to honoring and celebrating the exceptional leadership demonstrated by Jaylen Waddell. As we embrace Youth Leadership Month, we commend them as a shining example of the values that pave the way for success and a positive impact in our community and beyond.

By Order of the Town Council
Derrick R. Wood, Mayor
September 5, 2023



LIBRARY CARD SIGN-UP MONTH PROCLAMATION

WHEREAS, in the present year of 2023, libraries continue to stand as invaluable hubs of knowledge, culture, and community engagement; and

WHEREAS, the month of September, designated as "Library Card Sign-Up Month," presents a unique occasion for individuals to engage with their local libraries and explore the multitude of enriching services they bestow upon our communities; and

WHEREAS, the act of obtaining a library card opens the gateway to a treasure trove of literary wonders, educational resources, and opportunities for personal growth; and

WHEREAS, the celebration of "Library Card Sign-Up Month" provides an avenue for citizens to not only benefit from the multitude of offerings within libraries but also to share the excitement and joys of acquiring a library card with others; and

WHEREAS, the enthusiasm and engagement of individuals play a pivotal role in fostering a culture of continuous learning, intellectual curiosity, and community cohesion; and

WHEREAS, the Dumfries Town Council is dedicated to promoting the value of libraries and their services to the community, as well as encouraging widespread participation in the festivities of "Library Card Sign-Up Month,"

BE IT PROCLAIMED, that during the month of September 2023, all residents are encouraged to embrace the spirit of "Library Card Sign-Up Month." Here are a few ways to join in the celebration and help spread the word about the countless joys of obtaining a library card:

1. Visit your local library and acquire a library card, unlocking a world of knowledge and resources.
2. Share your library experiences and the benefits of having a library card with friends, family, and neighbors.

3. Explore the various events, workshops, and programs organized by the library to enhance your learning journey.

4. Engage with library staff and fellow patrons to build connections and contribute to the vibrant community that libraries foster.

Given under our hands this day of September, in the year 2023.

By Order of the Town Council
Derrick R. Wood, Mayor



PROCLAMATION RECOGNIZING HISPANIC HERITAGE MONTH

WHEREAS, from September 15, 2023, through October 15, 2023, the United States celebrates Hispanic Heritage Month; and

WHEREAS, the Town of Dumfries recognizes immense contributions of Latinos and celebrates Hispanic heritage and culture; and

WHEREAS, the Bureau of the Census estimates the Hispanic population living in the United States at over 61 Million, representing nearly 18 percent of the total population; and

WHEREAS, Hispanics now represent the largest racial or ethnic minority group in the United States; and

WHEREAS, Hispanics and Latinos represent 42 percent of the population in the Town of Dumfries; and

WHEREAS, Hispanic and Latino children are projected to represent 30% of the school students by 2027; and

WHEREAS, Hispanic students represent the largest racial or ethnic minority group on college campuses in the United States; and

WHEREAS, the number of eligible Hispanic and Latino voters is expected to rise to 40 million over the next 10 years, accounting for 40 percent of the growth in the eligible electorate in the United States by 2032; and

WHEREAS, Hispanic-owned businesses represent the fastest-growing segment of small businesses in the United States, growing at more than 15 times the national rate; and

WHEREAS, Hispanic and Latino workers represent approximately 20 percent of the total civilian labor force of the United States; and

WHEREAS, Hispanic Americans serve in all branches of the Armed Forces and have fought bravely in every war in the history of the United States; and

NOW, THEREFORE BE IT PROCLAIMED BY THE TOWN COUNCIL OF DUMFRIES, VIRGINIA, THAT that the Town of Dumfries proclaims September 15, 2023, through October 15, 2023, as Hispanic Heritage Month.

By Order of the Town Council
Derrick R. Wood, Mayor
September 5, 2023

**DUMFRIES TOWN COUNCIL
MEETING MINUTES
TUESDAY, AUGUST 8, 2023**

MEETING HELD IN COUNCIL CHAMBERS

A video recording of this meeting is available on the Town's Website at www.dumfriesva.gov and YouTube Channel at <https://www.youtube.com/watch?v=c1wPiZH2vJ0>

Call to Order and Roll Call

At 7:00 PM, Mayor Wood called the meeting to order. The following members were recorded as present: Brown, Fields, Peterson, Peet, and Nickerson. Mayor Wood stated that Chair Pro Tem Miles would appear later.

Invocation

The invocation was led by Pastor Henry Goddard of Winners Church in Dumfries, Virginia.

Pledge of Allegiance

Following the invocation, Mayor Wood asked all to stand for the Pledge of Allegiance.

Adoption of the Agenda

Vice Mayor Nickerson questioned if the order should be changed for items E and F under X. Action Items. Mayor Wood stated that no action will be taken.

Councilman Fields requested to add item I. under X. Action Items to discuss Town Code Section 70-22 – Temporary Uses. Town Attorney Pandek advised Council that they can waive their bylaw requirement, if needed. Councilman Fields stated that it is for discussion.

On a motion made by Councilman Peet, seconded by Councilman Fields to adopt the agenda, as amended adding item I under X. Action Items. Vote 6-0-0 (Yes: Peterson, Brown, Nickerson, Peet, Fields, and Wood; No: N/A; Abstain: N/A)

Awards and Proclamations

The following proclamations were presented:

National Fentanyl Prevention and Awareness Proclamation by Vice Mayor Monae Nickerson.

Black Business Month and Commendation for the Virginia Black Business Directory (VABBD) Expo Proclamation by Mayor Derrick Wood.

Black Business Month and Commendation for the Northern Virginia Black Chamber of Commerce Proclamation by Mayor Derrick Wood.

Chair Pro Tem Miles arrived at 7:11 PM.

Approval of Minutes

Minutes of the July 11, 2023, Regular Meeting and the July 25, 2023, Special Meeting.

Mayor Wood noted a correction was made to the minutes prior to the meeting.

On a motion made by Councilman Brown, second by Councilman Peet to approve the Dumfries Town Council Meeting Minutes of the July 11, Regular Meeting and the July 25, 2023, Special Meeting. Vote 6-0-1 (Yes: Fields, Peterson, Peet, Miles, Brown, and Nickerson; No: N/A; Abstain: Wood).

Citizen Comment Period

Citizen comments were heard.

Mayor and Council Comments

The Mayor and Council comments were heard.

Reports and Presentations

MAGIC Presentation – Myra Miles, Management & Government Information Center

Myra Miles gave a presentation on MAGIC, a specialized department within Prince William Public Libraries, that provides services for local businesses and non-profits.

Town Manager's Report – Tangela Innis, Town Manager

Tangela Innis provided her report. Mayor Wood informed the Town Manager of

the complaints that he has received and the town's ability to track them. He also requested an update on the town's public access channels not being viewable in our community. Town Manager Innis informed the Council that Staff has been in discussion with GoGov that will allow citizens to submit complaints and track the progress of staff. GoGov will provide a presentation to Council at the September 5, 2023 meeting. She noted that staff continues to work with TSI, Verizon, and Comcast to resolve the public access channel issue.

Introduction of Employees – Tangela Innis, Town Manager

Tangela Innis announced Amanda Carballo was promoted to Deputy Town Clerk. Four Youth Interns were hired starting July 31, 2023, a part-time Human Resources Administrator with a start date of August 14, 2023, and the Chief Financial Officer. She informed Council that three candidates were interviewed for the Director of Planning and Community Development position. In addition, she stated that the Chief Financial Officer will conduct interviews for the Senior Accountant position. She introduced the Deputy Town Clerk, Chief Financial Officer, and three of the Youth Interns.

Action Items (Public Hearing)

Public Hearing – Proposed Amendments to the Town Code Sections 2-80 and 2-83, Regarding the Town Manager's Authority and Related Matters, Including Amendments Related to the Positions of Town Clerk, Town Treasurer, and Town Attorney – Sharon Pandak, Town Attorney

After the Public Hearing, on a motion made by Chair Pro Tem Miles, seconded by Vice Mayor Nickerson, to approve the amendments to the Town Code Section 2-80 and 2-83, Regarding the Town Manager's Authority and Related Matters, Including Amendments Related to the Positions of Town Clerk, Town Treasurer, and Town Attorney. Vote 7-0-0 (Yes: Fields, Peet, Brown, Peterson, Miles, Nickerson, and Wood; No: N/A; Abstain: N/A).

Public Hearing – Resolution Amending the Town Manager's Employment Agreement – Sharon Pandak, Town Attorney

On a motion made by Councilman Fields, seconded by Vice Mayor Nickerson, to adopt the Resolution Amending the Town Manager's Employment Agreement. Vote 7-0-0 (Yes: Brown, Peterson, Peet, Fields, Miles, Nickerson, and Wood; No: N/A; Abstain: N/A).

Public Hearing – Resolution for Endorsement of Prince William's County's Application to the Northern Virginia Transportation Authority – Jonet Prevost-White, Public Works Director

On a motion made by Councilman Brown, seconded by Vice Mayor Nickerson to adopt the Resolution for Endorsement of Prince William County's Application to the Northern Virginia Transportation Authority. Vote 7-0-0 (Yes: Fields, Peet, Peterson, Brown, Miles, Nickerson, and Wood; No: N/A; Abstain: N/A).

Public Hearing – Resolution Authorizing Town Manager to Advertise Public Hearings on the Conditional Use Permit Application 2023-001 for Winner's Church – Nick Cicero, Principal Planner

On a motion made by Councilman Brown, seconded by Councilman Peet to adopt the Resolution Authorizing Town Manager to Advertise Public Hearings on the Conditional Use Permit Application 2023-001 for Winner's Church. Vote 7-0-0 (Yes: Nickerson, Brown, Peterson, Miles, Peet, Fields, and Wood; No: N/A; Abstain: N/A).

Establishing Members of the Naming Committee – Councilman Shaun Peet

After discussion from the members of the Town Council, on a motion made by Councilman Peet, seconded by Councilman Brown, to amend the Naming Policy to withdraw the Naming Committee. Vote 5-2-0 (Yes: Peet, Fields, Peterson, Brown, Nickerson, and Peet; No: Miles and Wood; Abstain: N/A).

Vice Mayor Nickerson suggested that the Town Council accept the Town Manager's proposal for an amended policy for naming and re-naming Town facilities, parks, and streets. The Town Manager will update the policy, create a way for staff to receive notifications, and for staff to bring recommendations to the council for a vote.

Vice Mayor Nickerson asked the Town Attorney to explain the difference between "procedure" and "policy." She asked if what will be adopted is an amended policy or just having a discussion on the procedure moving forward. The Town Attorney informed the Vice Mayor it was both: amending the policy, to change a portion of the procedure. The Town Attorney advised that they do not have to call it a policy.

After discussion from the members of the Town Council, on a motion made by Vice Mayor Nickerson, seconded by Councilman Peet, to accept the Town Manager's proposal for an amended policy for naming and re-naming Town facilities, parks, and streets. Vote 7-0-0 (Yes: Fields, Peterson, Peet, Brown, Miles, Nickerson, and Wood; No: N/A; Abstain: N/A).

Discussion of Strategic Planning Meeting and Scheduling of Dates

The Strategic Planning Meeting is scheduled for August 26, 2023. The lobbyist will speak for about 90 minutes. The meeting will be held from 8:30 AM until 5:00 PM. The Council discussed whether one day is enough time. The Council, by unanimous decision, decided to schedule the meeting for a day and a half. Councilman Peet informed Council that he would prefer the meeting be held in Dumfries. Councilman Brown agreed, but stated he would go with the majority. Councilwoman Peterson preferred the meeting be held in Dumfries as well. The remaining Council (Miles, Nickerson, Fields, and Wood) voted for the meeting to be held away from Dumfries.

Discussion of Town Code Section 70-22. Temporary Uses

Mayor Wood excused himself from the discussion of this agenda item.

On a motion made by Councilman Fields, seconded by Chair Pro Tem Miles to direct Town Staff to bring before a Public Hearing along with the Planning Commission on the same date to amend the Town Code Section 70-22. Vote 3-2-1 (Yes: Fields, Peterson, Brown; No: Nickerson and Peet; Abstain: Miles).

On a motion made by Councilman Brown, seconded by Vice Mayor Nickerson to reconsider the vote. Vote 6-0-0 (Yes: Brown, Fields, Miles, Peterson, Peet, and Nickerson; No: N/A; Abstain: N/A).

After discussion by the members of the Town Council, on a motion made by Councilman Fields, seconded by Councilman Peet, to amend the agenda to create an action item to amend the code for a discussion and to waive the 30-day rule. Vote 4-2-0 (Yes: Brown, Fields, Miles, and Peterson; No: Peet and Nickerson; Abstain: N/A).

On a motion made by Councilman Fields directing the Director of Planning and Community Development to review the Town Code for the September 5th Meeting. Vote 1-5-0 (Yes: Fields No: Brown, Miles, Peet, Peterson, and Nickerson; Abstain: N/A).

On a motion made by Chair Pro Tem Miles, seconded by Councilman Peet directing the Director of Planning and Community Development to review the ordinance and additional ordinances that is harmonious with the Virginia Code within 30 days after his start date. Vote 6-0-0 (Yes: Brown, Fields, Miles, Peet, Peterson, Nickerson No: N/A; Abstain: N/A).

Mayor Wood returned to the dais.

Closed Session

One Matter of Discussion with Legal Counsel of Actual Litigation, CCATT LLC v Town of Dumfries, CL21002032-00, pursuant to Va. Code §2.2-3711.A(7).

On a motion made by Vice Mayor Nickerson, seconded by Councilman Fields, the Council convened in Closed Session, pursuant to Va. Code §2.2-3711.A(7) for One Matter of Discussion with Legal Counsel of Actual Litigation, CCATT LLC v Town of Dumfries, CL21002032-00. Vote 7-0-0 (Yes: Brown, Fields, Peterson, Miles, Nickerson, Peet, and Wood; No: N/A; Abstain: N/A).

On a motion made by Vice Mayor Nickerson, seconded by Chair Pro Tem Miles, the Council concluded Closed Session and reconvened in Open Session at 11:17 pm certifying that only the matter required in closed session was discussion in closed session. Vote 7-0-0 (Yes: Brown, Fields, Peterson, Miles, Nickerson, Peet, and Wood; No: N/A; Abstain: N/A).

Adjournment

Mayor Wood adjourned the meeting at 10:16 PM.

**DUMFRIES TOWN COUNCIL
EXTENDED WORK SESSION/COUNCIL STRATEGIC PLANNING RETREAT MINUTES
FRIDAY, AUGUST 25, 2023 – SATURDAY, AUGUST 26, 2023
Hotel Indigo Old Town Alexandria - Strand Boardroom
220 South Union Street
Alexandria, VA 22314**

Friday, August 25, 2023 – Saturday, August 26, 2023

At 9:30 AM, the Council convened with the following members recorded as present: Brown, Fields, Miles, Nickerson, Peterson, and Wood. Councilman Peet was absent.

The agenda of the work session is attached. The purpose of the extended work session was to have a meeting open to the public for the purpose of strategic planning discussions. No action was taken at the meeting. A full report of the meeting will be provided at a later date by Jane Dittmar, Consultant, Virginia Institute of Government, University of Virginia, Weldon.

The Council recessed at 4:30 p.m. and reconvened at 6:30 p.m. for dinner. The Council recessed at 9:00 p.m.

The Council reconvened at 9:00 a.m. on Saturday, August 26, 2023.

Adjournment

The work session adjourned on Saturday, August 26, 2023, at 2:00 p.m.



Town of Dumfries
Extended Work Session - Council Strategic Planning Retreat

August 25-26, 2023

Hotel Indigo Old Town Alexandria - Strand Boardroom

220 South Union Street

Alexandria, VA 22314

Friday, August 25, 2023

9:30 a.m.	Gathering in Meeting Room
10:00 a.m.	Welcome & Overview of the Extended Work Session
10:15 a.m.	State and Federal Legislative Priorities Presenter: Lisa Speller, Speller Consulting
11:45 a.m.	Wrap Up
12:00 p.m.	Lunch
12:30 p.m.	Best Practices in High Performing Governing Bodies
2:00 p.m.	Break
2:15 p.m.	Roles and Responsibilities in Local Government Management
3:00 p.m.	Review of Key Priorities from the February Retreat
4:00 p.m.	Summary of the Day's Themes and Overview of Day Two
4:15 p.m.	Announcements
4:30 p.m.	Adjournment

Saturday, August 26, 2023

9:00 a.m.	Gathering in Meeting Room
9:30 a.m.	Developing the Town of Dumfries 3-Year Strategic Plan
12:30 p.m.	Lunch
1:00 p.m.	3-Year Strategic Plan Development Continued
2:00 p.m.	Wrap Up & Adjournment

Meals will be provided to the Council and invited persons.

The purpose of this extended work session is to have a meeting open to the public to talk about issues of importance to the Town. The Council has chosen a more relaxed environment to encourage discussion amongst the Council, invited staff, and invited guests during the work session. This is a meeting under FOIA.



Citizen Management Suite

Citizen Request
Management



Citizen Notifications
& Alerts



Products



Citizen Notifications

- Branded Mobile App
- Send to Multiple Channels (Push, Email, Facebook, Twitter)
- Subscription Groups
- Applets
 - Elected Officials
 - Phone Lists
 - Social Media Integrated
 - Surveys
 - Local Places
 - Pages
 - Any Mobile Content

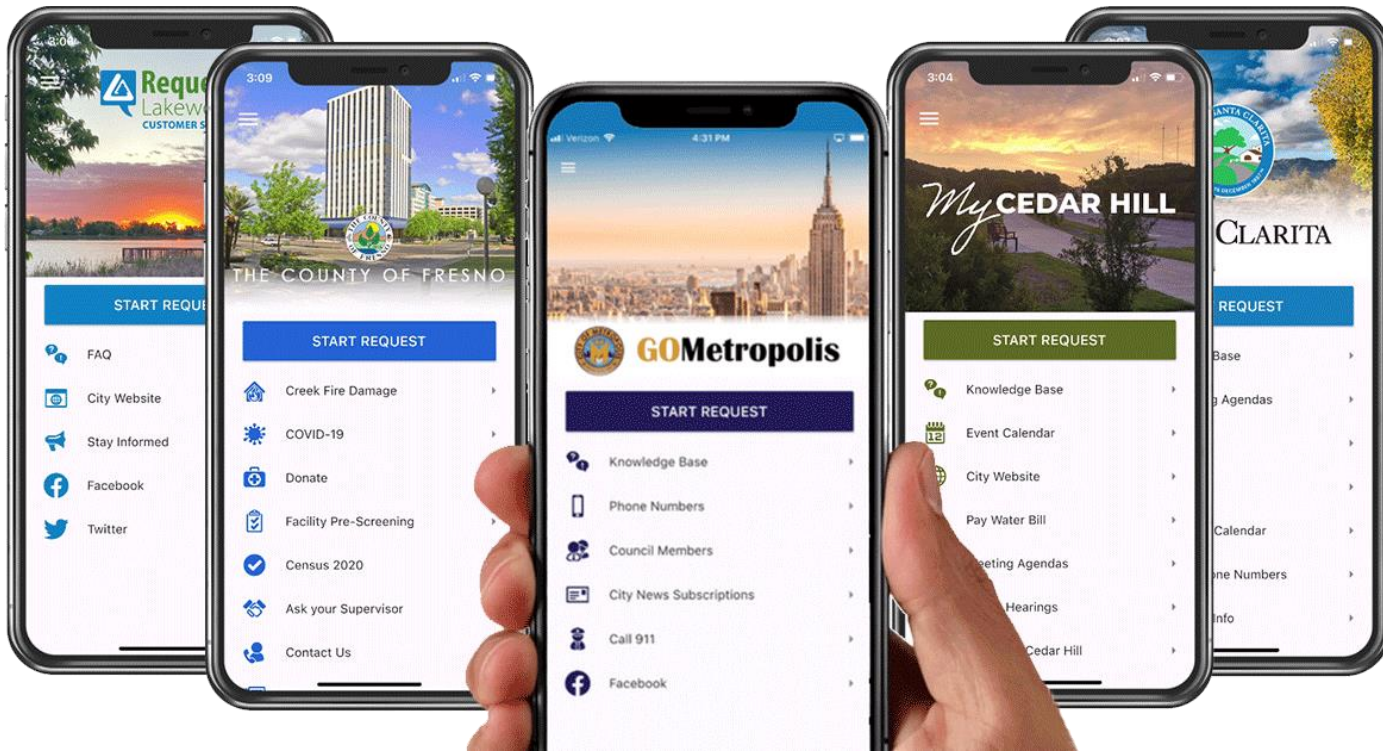
Citizen Request (CRM)

- Service Requests
- Knowledge Base
- Workflow
- Reporting & Mapping
- Satisfaction Surveys
- Work Order Lite (Time & Materials)
- Integrations
 - ESRI ArcGIS
 - LDAP / Active Directory
 - Work Order Systems

Code Enforcement (Not Included)

- Case Management
- Violations & Actions
- Attach Pictures, Videos & more
- Letters & Citations
- Fees & Payments
- Special Features
 - Rental Inspections
 - Weed Abatement
 - Vehicle Abatement
 - Business License Enforcement
- Integrations
 - ESRI ArcGIS
 - Permitting Systems
 - Collection Services

Branded Mobile App for Citizens



- Branded specifically for your Agency
- Access Useful City Information
- Submit Service Requests
- Knowledge Base of FAQs for Citizen Self-Service
- Receive Notifications & Alerts

Web Portal

- Embedded into City's Website
- Submit Service Requests
- Browse Knowledge Base
- Promotes Downloads of App
- Sign up for Email Notifications & Alerts



The screenshot shows the Placentia City Web Portal. At the top, there is a blue header with the Placentia logo, a '+ New Issue' button, and a 'Sign in' button. Below the header, a large question mark icon is followed by the text 'Looking for Information?'. A paragraph explains that the site is designed for residents, businesses, and visitors to access City Hall services 24/7. An 'IMPORTANT NOTE' states that requests are not monitored 24/7 and are addressed during business hours. A search bar with the text 'Click here to search by key words' is provided. Below the search bar is a 'Topic Areas' section with a grid of 20 categories, each with a right-pointing arrow. The categories are: Administration, Homelessness Concerns, Animals and Pest Control, Landscaping, Building and Facility Maintenance, Parks & Recreation, Business Licenses, Permits and Licenses, City Council, Police and Public Safety, City Government, Procurement, Code Enforcement, Streets, Curbs and Gutters, Elections, Traffic Signs / Signals, Employment Opportunities, Trash and Recycling, Finance, Utilities, Fire Prevention, and Website, and Graffiti. To the right of the main content is a 'Most Requested' sidebar with several links: 'City Job Openings', 'Business License Renewal', 'Business License Application and Fees', 'Pothole Repair', 'Building and Facility Maintenance', 'Contact Us', 'Trash Pickup', 'Dangerous or Unightly Property', 'Graffiti', and 'Curb/Gutter Damage/Water Ponding'. At the bottom of the page, there are buttons for 'Download on the App Store' and 'GET IT ON Google Play', a 'Select Language' dropdown menu, and logos for 'Powered by Google Translate' and 'Powered by GOGov'.

Staff Software



None Reset Return to Classic Create

Status Category: Open Expand

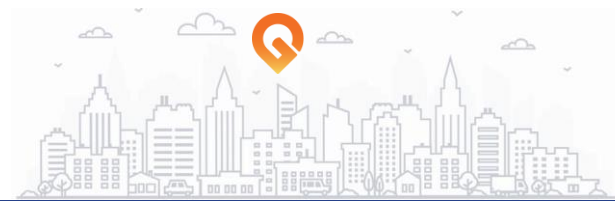
Showing 53 requests out of 58 in 0.004 seconds Top

	STATUS	DUE	TOPIC+	PEOPLE	UPDATED	ENTERED
	Scheduled	Mar 3, 2021 +7D	Trash and Debris Code Enforcement 6 Oak St, Nesconset Please have someone clean up this trash I am tired of looking at it!	Ryan Reporter Kevin Strauss	Feb 17, 2021 4:53 PM	Feb 17, 2021 4:46 PM
	Open	Feb 25, 2021 +1D	Tall Grass/Weeds Code Enforcement 8 Moonlit Ct, Smithtown please help get the grass cut!	Kevin Strauss Kevin Strauss	Feb 11, 2021 1:53 PM	Feb 11, 2021 1:53 PM
	Open	Feb 18, 2021 -6D	Sidewalk Repair Public Works W Main St Job is to fix all sidewalk damage caused by recent parade	Kevin Strauss Kevin Strauss	Feb 24, 2021 9:39 AM	Feb 11, 2021 1:43 PM
	Open	Feb 25, 2021 +1D	Snow on Sidewalks Code Enforcement W Main St Guys - Please remove all snow from sidewalks and put down salt...	Kevin Strauss Kevin Strauss	Feb 24, 2021 9:39 AM	Feb 11, 2021 10:37 AM
	Open	Feb 23, 2021 -1D	Tall Grass/Weeds Code Enforcement 8 Moonlit Ct This grass is really long!	Jack Greenstone Kevin Strauss	Feb 24, 2021 9:40 AM	Feb 9, 2021 4:53 PM
	Open	Feb 22, 2021 -2D	Barking Dog Information Code Enforcement 8 Moonlit Ct The dog doesnt	Jack Greenstone Kevin Strauss	Feb 24, 2021 9:40 AM	Feb 8, 2021 4:28 PM
	Scheduled	Mar 17, 2021 +21D	Pothole Public Works 6 Oak St, Nesconset please fix this!	Ryan Reporter Kevin Strauss	Feb 3, 2021 4:15 PM	Feb 3, 2021 4:14 PM

- Manage & Route Requests
- Assign & Track Work
- Collaborate with Citizens and Staff
- Integrations with Third-Party Software
- Browser Based



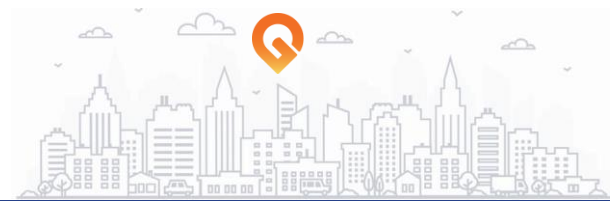
Reports



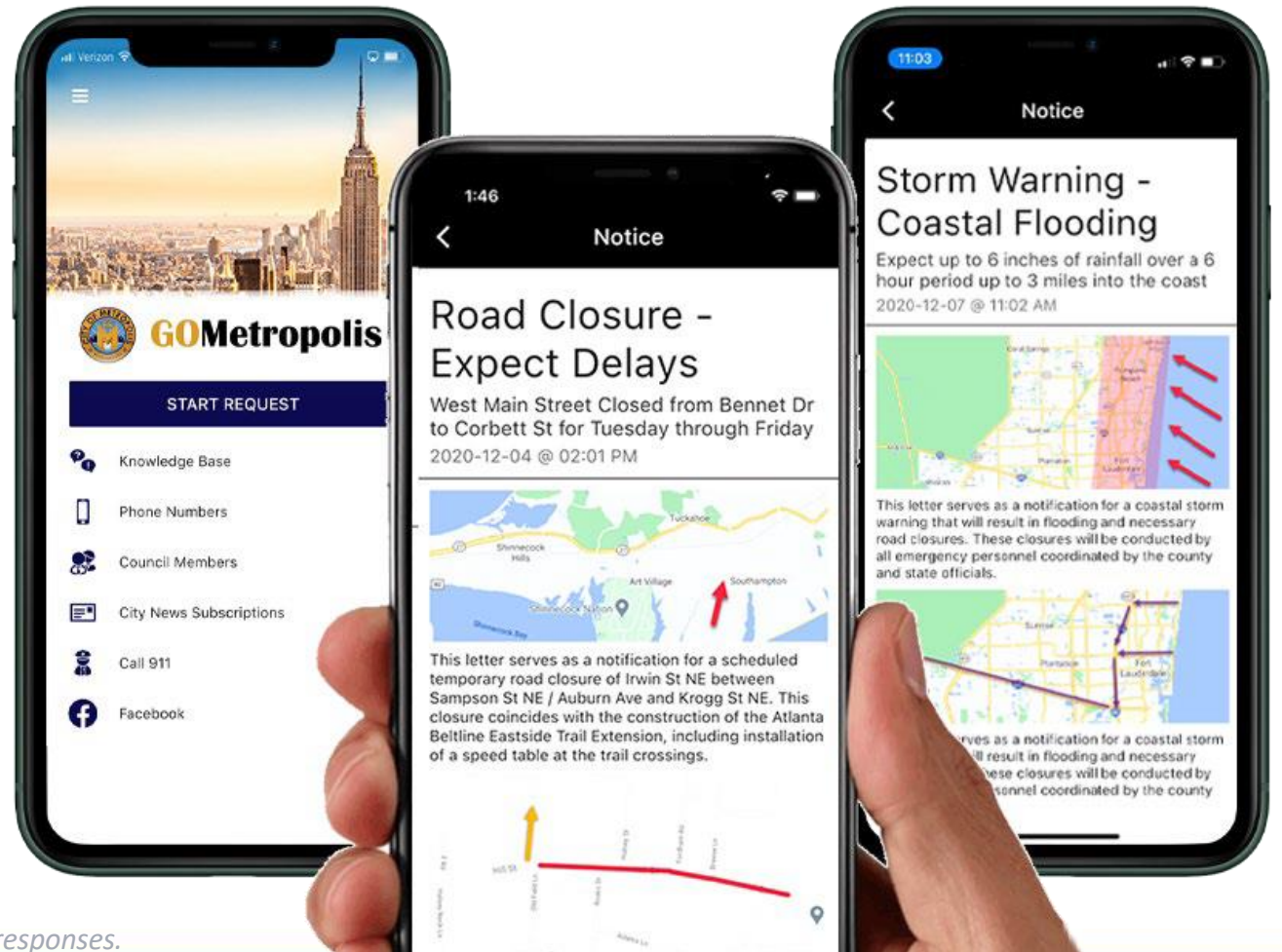
- Agency-wide Reports
- Departmental Reports
- Backlog by Department or Topic
- Response Times
- Citizen Satisfaction
- Custom Reports
- View Reports on a Map
- Save, Schedule & Export to Excel



Citizen Notifications

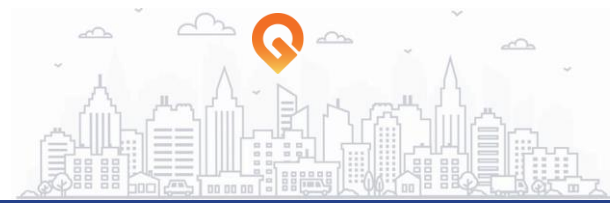


- Informational Messages
- Emergency Alerts
- Real Time Push Notifications
- Push to Social Media
- Send via Email
- Scheduled Sending
- Subscription Lists
- Manage Follow up Questions*



* Additional CRM module required to allow citizens to reply to notifications and manage responses.

Training & Implementation

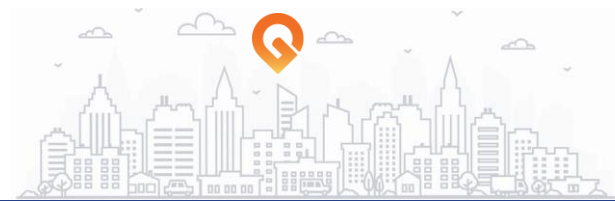


- Average Implementation is only a Few Weeks Long
- Unlimited Training for the Life of Working Together
- Dedicated Project Manager
- All Training Performed Remotely, via GoToMeeting
- All Sessions Recorded & Provided to City as a Video Library
- Continued Support Available via Phone, Email & Online Ticketing System



Pricing Model

Purchase Features you can use, not Licenses!



Population Based Pricing



No Up-Front Costs



Unlimited Users & Departments



Unlimited Training & Support



Fully Hosted



Software as a Service Subscription





FY23-24 AMENDED OPERATING BUDGET

DESTINATION DUMFRIES

*"THE PLACE YOU DRIVE TO AND
NOT THROUGH" - MAYOR WOOD*



INTRODUCTION AND EXECUTIVE SUMMARY

TANGELA INNIS
TOWN MANAGER

STACEY JORDAN
CHIEF FINANCIAL OFFICER

FY2023-2024 AMENDED OPERATING BUDGET HIGHLIGHTS

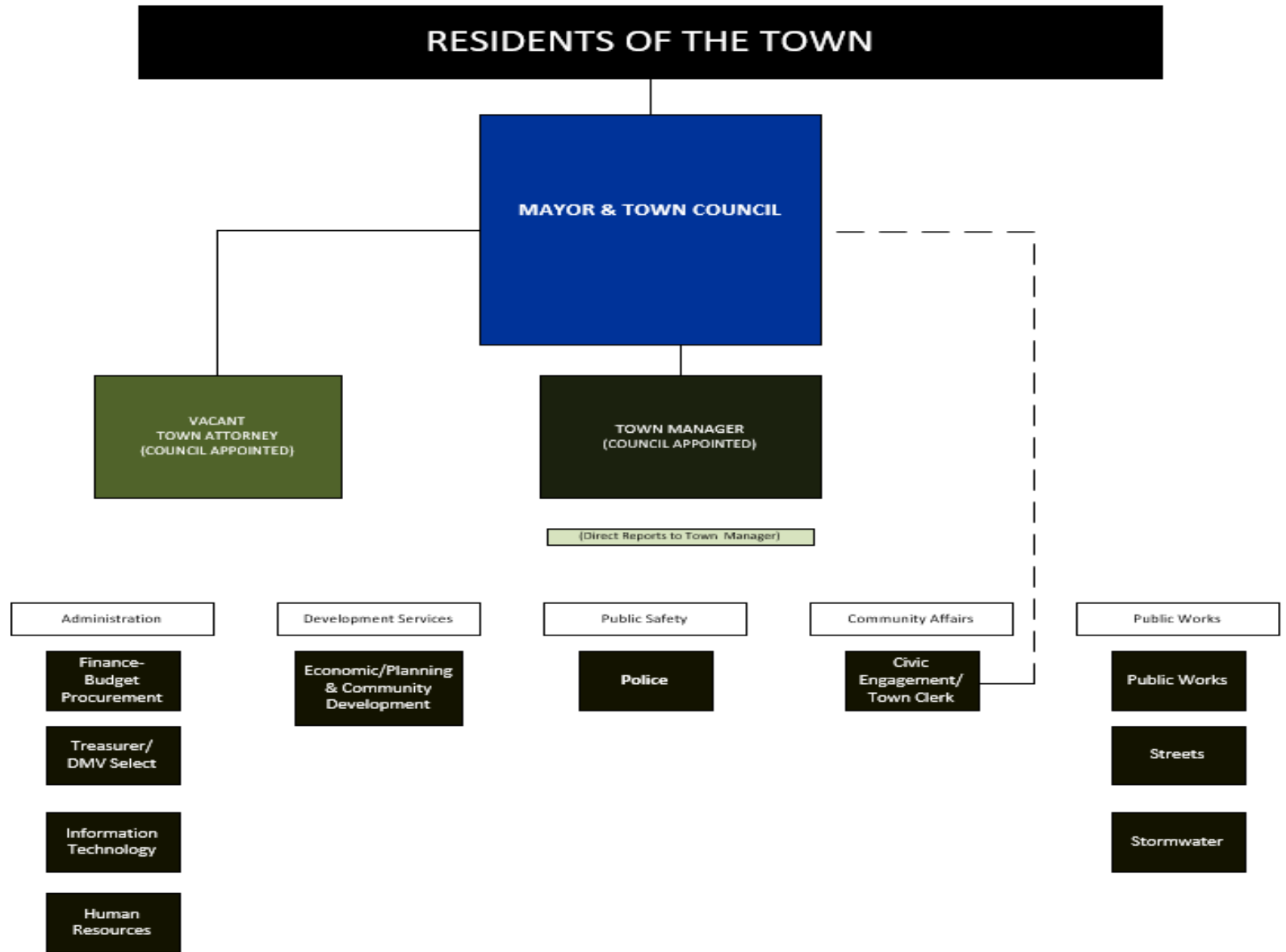
Management Approach – Strategic:

1. Ungrouping departments for better controlled spending reporting capabilities.
2. Building up departments to meet current and future needs particularly in Police, Planning, Finance and Public Works.
3. Improved code and zoning inspections, permitting; street maintenance and engineering expertise to manage our significant infrastructure projects to include more grounds facilities maintenance.

Funded Initiatives:

1. Funded Class Compensation Study-Mid Year Implementation
2. Funded Strategic Plan Development
3. Funded the Compensation Plan for Mid-Year Implementation
4. Partially funded the Town Master Plan in CIP

ORGANIZATIONAL CHART





BUDGET EXPLANATION

STACEY JORDAN
CHIEF FINANCIAL OFFICER

TOWN FOCUS AREAS



Promote

Promote priorities in the Economic Vitality improving key development activities. Community Development with a Strategic & Comprehensive Plan update. Economic Development to Attract New Businesses and Strengthen the Town's Tax Base



Support

Investment in Community and Organization Development inclusive to law enforcement and emergency management to Enhance Neighborhoods and Improve Housing. Civic Engagement team. partnerships with the Prince William Department of Parks & Recreation for after-school activities.



Provide

Provide Well-Managed Government for Efficient, Effective, and Equitable Service Delivery, Productive Citizen Engagement, Sustainability & Infrastructure



Celebrate

Celebrate Dumfries History and Culture

Virginian Settlers

many second and third generation Virginians settled in Prince William County.

continued to identify as American born Virginians, and so began to view unique people within the

we-born Virginians never left many travelled throughout the first Virginian settlers of County came from older history around the Chesapeake per land to farm. Soon many William farmers moved e new land and opportunities, ans also travelled far for their am Grayson attended the delphia while "Lighthouse" ded to Princeton. After yson returned to England for fore returning to Virginia and office in Dumfries.

also settled in Dumfries. ginians continued to be ne had the opportunity to lom. Some Free Black mixed race and were freed by sercits. During the American sides recruited Black

Virginians. In 1775, Black loyalists travelled to Portsmouth to join Governor Dunmore's Ethiopian Regiment, seeking freedom in return for military service. Some Black Virginians joined local Patriot military units, Aaron Bristoe, a Free Black resident of Dumfries enlisted in the 3rd Virginia Regiment and served with the Continental Army during the 1776 campaign around New York City.

Henry Lee III
Henry Lee III (1744-1803) was a member of the influential Lee family, distinguished in Northern Virginia and the Shenandoah Valley during the early 18th century. He served in the Virginia House of Burgesses and as a Lieutenant in the British Army during the American Revolution.

Dumfries Courthouse
The Dumfries Courthouse, built in 1794, is a fine example of early neoclassical architecture. One of the most prominent features is the portico supported by four Corinthian columns. The building is a landmark in Dumfries, Virginia.

Celebrating Tobacco, Virginia 1794
This miniature by Benjamin Henry Landrum from a series of "Prospectus of Virginia" depicts tobacco growers in a landscape. The scene shows a plantation with a large house and a church, with a river in the background. The image is a color illustration of a historical engraving.

Thomas Jolliffe Chart
Dumfries was part of the larger Atlantic world. Virginia's tobacco, grown mainly by enslaved Africans, was sold in Europe in exchange for manufactured goods.

Thriving Dumfries

From 1749 to the 1810s, Dumfries was a bustling diverse community founded on tobacco.

Local land was cleared for farmland, worked by increasing numbers of free and enslaved laborers. To ensure quality control for tobacco grown in the area, inspection warehouses were established throughout the colony. Before tobacco could be shipped to Europe, the leaves had to be inspected and approved. The warehouse in Dumfries funneled much of the tobacco grown in Stafford, Prince William, and Fauquier counties to the town, and soon other industries grew to support the tobacco trade. After inspection, the hogsheads of tobacco was transported down a canal leading from Dumfries down to the mouth of Quantico Creek to wharves, until picked up by ocean-going vessels in the Potomac River. Dumfries' wharves connected it with the larger Atlantic world of Europe, Africa, the Caribbean, and North America.

A 150 years after the first European explorers arrived in the area, few if any members of the Dogue tribe remained by 1749. By the time of the American Revolution, Dumfries' connection to the Atlantic world was showcased in the diversity of people who lived and worked here. Recent immigrants from Scotland, Ireland, and England met second and third generation White Virginians along

with free and enslaved Black Virginians. More enslaved people arrived at the port from both Africa and the Caribbean. Transformed into an important asset during the Revolutionary War, numerous soldiers passed through the town in the 1780s.

Fifty years after the Revolution and the restrictions trading with the dominant tobacco traders in the United Kingdom, Dumfries' economy slowly spiraled to revive the town failed and many left the town transforming Dumfries into another small, rural Southern town.

Chaque Engraving
By the time Dumfries was founded the city of Glasgow had become a major center of the Scottish tobacco trade.

Tobacco Warehouse
Dumfries formed around the building the tobacco inspection warehouses. Before any tobacco could be shipped overseas, it had to be inspected here.

Tobacco Land
In the 18th century, tobacco was the primary export of Virginia. The land was cleared for tobacco farming, and the town of Dumfries was founded as a result of the tobacco trade.

FY 2023-2024 BUDGET “ABC”S



- **ACCOUNTING** for structural changes within **ALL** governmental operations



- **BALANCING** the continuity of operations with finite resources



- **CONTINUE** to build the Town's fund balance

KEY CONSIDERATIONS FOR FY2023-2024 AMENDED BUDGET

1. Revenues were reevaluated for the late opening of the Gaming Emporium. Anticipated opening was January of FY23-24, however, the Emporium will not be opening until July of FY24-25. To compensate for revenues and continued operation ARPA loss revenues was used.
2. VDOT Highway Maintenance revenues were updated by \$72K based on additional information received from VDOT.



AMENDED FY2023- 2024 OPERATING BUDGET SUMMARY

REVENUES		
FUND	2023-2024 ADOPTED	2023-2024 AMENDED
General Fund	10,205,337	9,468,843
Grants Fund	44,600	49,600
Streets Fund	282,933	354,714
Stormwater Fund	199,130	199,130
TOTAL	10,732,000	10,072,287
EXPENDITURES		
FUND	2023-2024 ADOPTED	2023-2024 AMENDED
General Fund	10,732,000	9,468,843
Grants Fund		49,600
Streets Fund		354,714
Stormwater Fund		199,130
TOTAL	10,732,000	10,072,287

FULL-TIME PERSONNEL SUMMARY AMENDED FY2023-2024

POSITION SUMMARY SCHEDULE					
<i>TITLE</i>	<i>FY21 ACTUAL</i>	<i>FY22 ACTUAL</i>	<i>FY23 ACTUAL</i>	<i>FY24 ADOPTED</i>	<i>FY24 AMENDED</i>
ADMINISTRATION					
TOWN MANAGER	1	1	1	1	1
DEPUTY TOWN MANAGER	0	0	0	1	0
TOWN ATTORNEY	0	0	0	0	1
DIRECTOR OF CIVIC ENGAGEMENT/TOWN CLERK	1	1	1	1	1
DIRECTOR OF ADMINISTRATION	1	1	1	1	0
DEPUTY TOWN CLERK (NEW)	0	0	0	1	1
HUMAN RESOURCE ADMINISTRATOR (PT)(NEW)	0	0	0	1	1
DIRECTOR OF STRATEGIC PLANNING & DATA ANALYSIS	1	1	1	1	0
ADMINISTRATIVE ANALYST	0	1	1	1	0
EXECUTIVE ASSISTANT	0	0	0	1	1
IT SPECIALIST	0	0	0	0	1
SPECIAL EVENTS COORDINATOR	1	1	1	1	1
TOTALS	5	6	6	10	8
FINANCE					
CHIEF FINANCE OFFICER (REPLACED DIR OF FINANCE)	0	0	0	0	1
DIRECTOR OF FINANCE	1	1	1	1	0
PROCUREMENT SPECIALIST (NEW PREVIOUSLY BUDGET AND PROCUREMENT MANAGER)	0	0	0	0	1
SENIOR ACCOUNTANT (NEW)	0	0	0	1	1
STAFF ACCOUNTANT	0	0	1	1	1
TREASURER (PREVIOUSLY DIR OF ADMIN)	0	0	0	0	1
CUSTOMER SERVICE MANAGER	2	2	2	1	0
ASSISTANT CUSTOMER SERVICE MANAGER	1	1	1	1	1
SENIOR CUSTOMER SERVICE SPECIALIST	1	1	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1	1	1
TOTALS	6	6	7	7	8

FULL-TIME PERSONNEL
SUMMARY AMENDED
FY2023-2024 CONT.

POSITION SUMMARY SCHEDULE					
<i>TITLE</i>	<i>FY21 ACTUAL</i>	<i>FY22 ACTUAL</i>	<i>FY23 ACTUAL</i>	<i>FY24 ADOPTED</i>	<i>FY24 AMENDED</i>
ADMINISTRATION					
DEPARTMENT OF PUBLIC WORKS					
DIRECTOR OF PUBLIC WORKS	1	1	1	0	1
DEPUTY DIRECTOR OF PUBLIC WORKS	1	1	1	1	1
MAINTENANCE TECHNICIAN	0	0	0	1	2
MAINTENANCE SUPERVISOR	1	1	1	1	1
BUILDING INSPECTOR	0	0	1	1	1
STORMWATER MAINTENANCE TECHNICIAN	1	1	2	1	1
TOTALS	4	4	6	5	7
DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT					
DIRECTOR OF ECONOMIC/PLANNING & COMMUNITY DEVELOPMENT (NEW)	0	0	0	1	1
PRINCIPAL PLANNER	1	1	1	1	0
PLANNING AND ZONING ADMINISTRATOR	0	0	0	0	1
TOTAL	1	1	1	2	2
PUBLIC SAFETY					
CHIEF OF POLICE	1	1	1	1	1
CAPTAIN	1	1	1	1	1
SERGEANT	3	3	3	4	4
OFFICER	9	9	14	18	15
ADMINISTRATIVE ASSISTANT	1	1	1	1	1
TOTALS	15	15	20	25	22
YEARLY TOTALS	31	32	40	49	47

Increase in personnel stems from, 4 additional police officers and 1 Sergeant, IT Specialist, Director of Planning - 2 officer positions unfunded until FY25

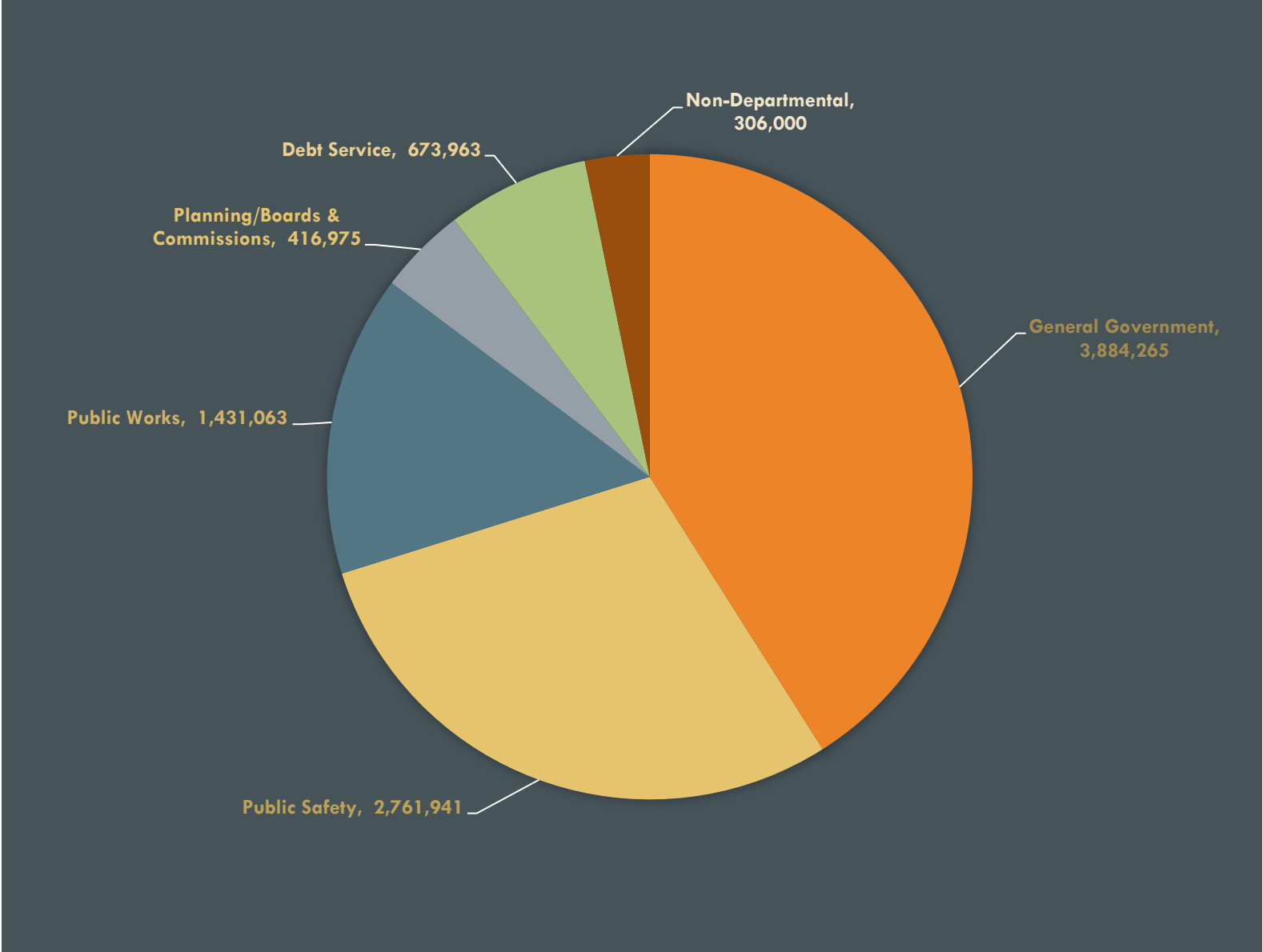


AMENDED FY2023-2024 BUDGET OVERVIEW



125,058	154,568	95,054	124,500
125,487	56,845	97,511	125,000
124,000	110,000	99,011	154,000
105,450	150,000	99,216	95,000
86,502	35,000	101,090	154,200
	83,000	101,684	110,000
	45,000	101,962	89,000
		102,747	50,000
			68,700
			123,000

HOW IS THE GENERAL FUND REVENUE SPENT?



**AMENDED FY2023-2024
GENERAL FUND REVENUE
SUMMARY**

GENERAL FUND REVENUES	2019-2020 ACTUALS	2020-2021 ACTUALS	2021-2022 ACTUALS	2022-2023 PRELIMINARY	2023-2024 ADOPTED	2023-2024 AMENDED
General Property Taxes	931,169	902,874	692,665	1,389,367	1,380,000	1,380,000
Other Local Taxes	2,086,465	2,705,861	3,511,132	3,711,737	7,526,716	3,784,081
Permits, Fees & Licenses	443,515	609,422	1,027,694	269,279	270,000	200,000
Fines & Forfeitures	25,232	64,105	40,913	95,436	170,000	195,000
Revenue From Use of Money/Property	599,094	624,924	706,146	781,763	708,000	748,811
Miscellaneous Revenue	42,611	44,162	170,567	214,059	500	500
Revenue From the Commonwealth	833,117	692,614	705,193	689,092	150,121	160,451
Revenue From the Federal Government				3,072,087		3,000,000
TOTALS	4,961,203	5,643,962	6,854,310	10,098,898	10,205,337	9,468,843

AMENDED FY2023-2024
GENERAL FUND
EXPENDITURE SUMMARY

EXPENDITURES	2023-2024 ADOPTED	2023-2024 AMENDED	ADOPTED VARIANCE	ADOPTED % CHANGE
General Government	4,991,338	3,881,927	(1,109,411)	-22.23%
Public Safety	2,602,487	2,688,230	85,743	3.29%
Public Works	1,488,649	1,537,036	48,387	3.25%
Planning/Boards & Commissions	567,806	381,688	(186,118)	-32.78%
Debt Service	673,308	673,963	655	0.10%
Transfers			-	0.00%
Non-Departmental	408,412	306,000	(102,412)	-25.08%
TOTAL EXPENDITURES	10,732,000	9,468,844	(1,160,744)	

AMENDED FY2023-2024 GENERAL GOVERNMENT SUMMARY

	2023-2024 ADOPTED	2023-2024 AMENDED
GENERAL GOVERNMENT		
Town Council	213,636	214,818
Town Manager	-	961,714
Finance		623,591
Treasurer	-	480,173
Planning/Boards and Commissions		381,688
Town Attorney	-	302,430
Office of Civic Engagement		917,512
Administration	4,783,703	-
TOTAL GENERAL GOVERNMENT	4,997,339	3,881,927

AMENDED FY2023-2024
PUBLIC SAFETY/
PUBLIC WORKS

	2019-2020 ACTUALS	2020-2021 ACTUALS	2021-2022 ACTUALS	2022-2023 PRELIMINARY	2023-2024 ADOPTED	2023-2024 AMENDED	ADOPTED VARIANCE	ADOPTED % CHANGE
EXPENDITURES								
Public Safety	1,141,688	1,183,839	1,583,182	1,911,366	2,602,487	2,688,230	85,743	3.29%
Public Works	1,123,045	1,267,058	1,278,894	1,511,654	1,488,649	1,537,036	48,387	3.25%
TOTAL EXPENDITURES	2,264,733	2,450,897	2,862,076	3,423,020	4,091,136	4,225,266	134,130	

AMENDED FY2023-2024
DEBT, TRANSFERS, NON-
DEPARTMENTAL

DEBT SERVICE

DEBT SERVICE		2023-2024 ADOPTED	2023-2024 AMENDED
	Bonded Debt/Notes Interest		291,963
	Bonded Debt/Notes Principal	358,454	382,000
	Capital Leases Principal		
	Capital Leases Interest		
	Other Debt Expenses	314,854	
	Bond Issuance Cost		
TOTAL DEBT SERVICE		673,308	673,963

TRANSFERS

TRANSFERS		2023-2024 ADOPTED	2023-2024 AMENDED
	Transfer to Capital Projects Fund	795,000	
TOTAL TRANSFERS		795,000	-

NON-DEPARTMENTAL

NON-DEPARTMENTAL		2023-2024 ADOPTED	2023-2024 AMENDED
	Community/Partner Grant Program	32,000	32,000
	Historic Dumfries	23,000	23,000
	Dumfries Cemetery	1,000	1,000
	Gen Heiser Boys & Girls Club	10,000	10,000
	Municipal Building	292,412	240,000
	Destination Dumfries	50,000	
	Contingency		
NONDEPARTMENTAL		408,412	306,000

SPECIAL REVENUE FUNDS

Grants Fund
 Created to Centralize most state, federal and other grant programs

Stormwater Fund
 The Stormwater Utility fund houses the Town's stormwater management program. The ordinance established a stormwater fee at a rate of \$3.75 per Equivalent Residential Unit (ERU).

Streets Fund
 This is a dedicated fund created to centralize the Virginia Department of Transportation Urban Allocation Funds

REVENUES		
FUND	2023-2024 ADOPTED	2023-2024 AMENDED
Grants Fund	44,600	49,600
Streets Fund	282,933	354,714
Stormwater Fund	199,130	199,130
TOTAL	526,663	603,444
EXPENDITURES		
FUND	2023-2024 ADOPTED	2023-2024 AMENDED
Grants Fund	-	49,600
Streets Fund	-	354,714
Stormwater Fund	-	199,130
TOTAL	-	603,444

AMENDED CAPITAL IMPROVEMENT PROGRAMS

PROJECT	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Community Center	\$450,000.00	\$200,000.00	\$300,000.00		
Dumfries Town Masterplan	\$20,000.00	\$230,000.00			
Fleet Management	\$295,000.00	\$250,000.00	\$155,000.00		
Major Park Renovations	\$200,000.00	\$200,000.00	\$200,000.00		
Quantico Creek Phase II	\$800,000.00				
Stormwater Pond Maintenance	\$75,000.00	\$75,000.00			
Various SW Projects	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00
TOTAL	\$2,340,000.00	\$1,455,000.00	\$1,155,000.00	\$500,000.00	\$500,000.00

FUNDING SOURCES				
ARPA SW Grant	SLAF Grant	BAN	Unfunded	Total
		\$450,000.00	\$500,000.00	\$950,000.00
		\$20,000.00	\$230,000.00	\$250,000.00
		\$295,000.00	\$405,000.00	\$700,000.00
		\$200,000.00	\$400,000.00	\$600,000.00
\$400,000.00	\$400,000.00			\$800,000.00
\$75,000.00			\$75,000.00	\$150,000.00
	\$2,500,000.00			\$2,500,000.00
\$475,000.00	\$2,900,000.00	\$965,000.00	\$1,610,000.00	\$5,950,000.00



THANK YOU!

SPECIAL THANKS TO: KRYSTAL CAMPBELL

AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL HELD ON SEPTEMBER 5, 2023: ON A MOTION DULY MADE BY _____, AND SECONDED BY _____, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:

Tyrone A. Brown, ____;
Brian K. Fields, ____;
Selonia B. Miles, ____;
Monae S. Nickerson, ____;
Shaun R. Peet, ____.
Caetrina A. Peterson, ____;;
Derrick R. Wood, ____;

RESOLUTION TO APPROVE A CONDITIONAL USE PERMIT APPLICATION, CUP2023-001, SUBMITTED BY WINNERS CHURCH, TO OPERATE AN ASSEMBLY HALL AT 17877, 17863, AND 17845 OLD TRIANGLE ROAD.

WHEREAS, Winners Church submitted a Conditional Use Permit application, CUP2023-001, to the Town of Dumfries Department of Planning and Community Development; and

WHEREAS, Town staff reviewed the Conditional Use Permit application, CUP2023-001 and scheduled the application to be reviewed by the Planning Commission; and

WHEREAS, the Town of Dumfries Planning Commission, after holding a duly advertised public hearing at their August 14, 2023, meeting, recommended that Town Council adopt the Conditional Use Permit CUPA20203-001 for Winners Church, and

WHEREAS, the Dumfries Town Council held a duly advertised public hearing on September 5, 2023; and

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Dumfries on this 5th day of September 2023, that the Conditional Use Permit application CUP2023-001, as proposed by Winners Church is approved subject to the following conditions:

1. This Conditional Use Permit (“CUP”) for an assembly hall is granted for and runs with the land indicated in this application: 17877 Old Triangle- GPIN: 8188-88-0840, 17863 Old Triangle- GPIN: 8188-88-1150, 17845 Old Triangle- GPIN: 8188-88-1361. This CUP is not transferable to other land.
2. The Conditional Use Permit is subject to the requirements outlined in Section 70-7 of the Zoning Ordinance which authorizes an assembly hall; and requirements of a Building Permit may be determined by the Town Department of Public Works.
3. The applicant must obtain a Certificate of Occupancy in accordance with current building and zoning regulations of the Town of Dumfries and the Virginia Statewide Uniform Building Code.

By Order of Council:

Derrick R. Wood, Mayor

ATTEST: _____
Tangi Hill, Town Clerk



Town Council Meeting
CUP2023-001
September 5, 2023

Reginald Tabor, Director, Department of Planning and Community Development

CUP2023-001

Applicant: Winners Church



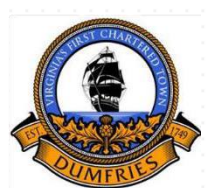
WINNERS CHURCH
• FOR ALL NATIONS •



DESCRIPTION OF THE APPLICATION

Proposal:

- A request from Winners Church to operate an assembly hall at 17877,17863, and 17845 Old Triangle Road.



Town Code

Sec. 70-10. - Conditional use permits.

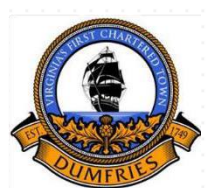
A conditional use permit shall not be issued unless the council shall find that:

1. The proposal as submitted or as modified will not affect adversely the health, safety, or welfare of persons residing or working in the neighborhood of the proposed use; and will not be detrimental to public welfare or injurious to the property or improvements in the neighborhood. Among matters to be considered in this connection are traffic congestion, noise, lights, dust, odor, fumes, and vibrations, with due regard for timing of operation, screening, and other matters which might be regulated to mitigate adverse impact.
2. The proposal as submitted or modified will conform to the comprehensive plan for the town or to specific elements of such plan, and the official policies adopted in relation thereto, including the purposes and the express intent of this chapter.



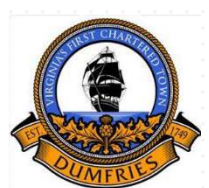
SUBJECT SITE LOCATION AND CHARACTER

- Acreage: 2.2 acres
- Size: 2,500 sf
- Location: just south of the intersection of Graham Park and Old Triangle Road.
- Current use: an office building
- Fit-out: The applicant is proposing to complete a build out to retrofit the space to meet their needs.
- Parking: The proposed use requires 52 spaces (There are currently 67 provided).



STAFF RECOMMENDATION

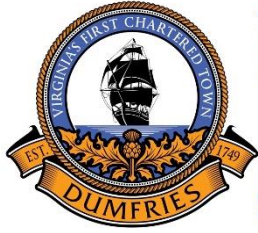
- Staff has determined that the proposed development is consistent with the Comprehensive Plan.
- In addition, staff concludes that the development proposal will not adversely affect the health, safety, and general welfare of persons occupying the site as well as those in the neighboring vicinity of the site.
- The Planning Commission voted to recommend Town Council approval of this application with the referenced development conditions.
- Staff recommends that the Town Council approves this application with the referenced development conditions.



Thank you!

Questions?





DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town

CHARTERED 1749 INCORPORATED 1961

John Wilmer Porter Municipal Building

17739 Main Street, Suite 200

Dumfries, Virginia 22026

Tel: 703-221-3400/Fax: 703-221-3544

www.dumfriesva.gov

Staff Report

Conditional Use Permit, CUP2023-001: To provide authorization of a conditional use permit to operate an assembly hall at 17877, 17863, and 17845 Old Triangle Road.

APPLICANT

Winners Church
17286 Dumfries Road
Dumfries, VA 22026

LOCATION

17877 Old Triangle- GPIN: 8188-88-0840
17863 Old Triangle- GPIN: 8188-88-1150
17845 Old Triangle- GPIN: 8188-88-1361

STAFF RECOMMENDATION

Staff recommends approval of CUPA2019-003, subject to the development conditions provided in attachment one.

It should be further noted that the content of this report reflects the analysis and recommendations of staff; it does not reflect the position of the Town Council.

BACKGROUND

Conditional Use Permit Standard of Review

As outlined in Section 70-10 of the Town Zoning Ordinance, *“Conditional Use Permits may be granted by the Town Council for any of the uses for which a CUP is required by the Zoning Ordinance. In granting any such CUP, the Council may impose any such conditions in connection therewith as will assure that the use(s) will conform with the requirements contained herein and will continue to do so and may require a guarantee or bond to insure the conditions imposed are being and will continue to be complied with.”*

A CUP shall not be issued unless the Council shall find that:

1. The proposal as submitted or as modified will not affect adversely the health, safety, or welfare of persons residing or working in the neighborhood of the proposed use; and will not be detrimental to public welfare or injurious to the property or improvements in the neighborhood. Among matters to be considered in this connection are traffic congestion, noise, lights, dust, odor fumes, and vibrations, with due regard for timing of operation, screening, and other matters which might be regulated to mitigate adverse impact.

2. The proposal as submitted or modified will conform to the Comprehensive Plan for the Town or to specific elements of such Plan, and the official policies adopted in relation thereto, including the purposes and the express intent of this chapter.”

- A. Request - This request from Winners Church is to operate an assembly hall at 17877,17863, and 17845 Old Triangle Road. As stated in the submitted application, the space will be multifunctional and provide the applicant an opportunity to expand their current programming and community outreach initiatives. An assembly hall is defined as a building or part of a building in which facilities are provided for such purposes as meetings for civic, educational, political, religious, or social activities.

- B. Site Location - The site is located south of the intersection of Old Triangle Road and Graham Park Road. The site is approximately 2.2 acres in size, with an 11,000 square foot office building located on site.

Type of Zoning	Existing Use
North- B-1, General Business District	Connie’s Market
East- R-2, General Residential District	Vacant
South- R-2, General Residential District	Residences
West- PMUD, Planned Mixed Use District	Highland Park Townhomes

Table 1-Surrounding Zoning District and Existing Use



Figure 1

- C. Comprehensive Plan – The Graham/Fraley Small Area Plan and Future Land Use Map have these three properties designated as Commercial Uses. The zoning of the properties is B-1, General Business District, with Assembly Halls being permitted through a Conditional Use Permit in this district. Based on this information, the proposed use does conform with the Comprehensive Plan.
- D. Parking Requirements- Based on the Town Code, the proposed use requires fifty-two parking spaces. The table below shows the breakdown for the required spaces. There are currently fifty-seven striped spaces, with the ability to accommodate ten more striped spaces in the future.

FIRST FLOOR	Square footage of space	Sqaure Footage x Core Multiplier	Required Parking Spaces based on Use
MULTI-PURPOSE ROOMS TOTAL:	1,093	874.4	4
OFFICES	508	406.4	1
MAIN SANCTUARY	4,648	3718.4	37
VESTIBULE (OPTION)	404	323.2	3
SECOND FLOOR			
ALL OFFICES	2500	2000	7
		Total	52

Figure 2- Parking Requirements

SUMMARY/CONCLUSION

Staff concludes that the proposed development conforms to the provisions of the Town Zoning Code and meets the intent of the B-1 zoning district in providing a compatible use that contributes to the mix and diverse nature of commercial uses.

Staff recommends approval of the Conditional Use Permit Amendment, CUP2023-001, to allow Winners Church to operate an assembly hall at 17877,17863, and 17845 Old Triangle Road, subject to the development conditions provided in the approval ordinance and as attachment one to this report.

Attachments

1. Development Conditions
2. Application Materials

STAFF CONTACT: Nick Cicero, Principal Planner, 703-221-3400 x 140

ATTACHMENT 1

Proposed Development Conditions

CUP23-001

August 14, 2023

1. This Conditional Use Permit (“CUP”) for an assembly hall is granted for and runs with the land indicated in this application: 17877 Old Triangle- GPIN: 8188-88-0840, 17863 Old Triangle- GPIN: 8188-88-1150, 17845 Old Triangle- GPIN: 8188-88-1361. This CUP is not transferable to other land.
2. The Conditional Use Permit is subject to the requirements outlined in Section 70-7 of the Zoning Ordinance which authorizes an assembly hall; and requirements of a Building Permit may be determined by the Town Department of Public Works.
3. The applicant must obtain a Certificate of Occupancy in accordance with current building and zoning regulations of the Town of Dumfries and the Virginia Statewide Uniform Building Code.



John Wilmer Porter Building
17739 Main Street
Dumfries, Virginia 22026
(703)221-3400 ext. 115

date stamp

paid stamp

Taxes current Yes No

APPLICATION FOR A CONDITIONAL USE PERMIT

*Please refer to the fee schedule for applicable application fee
The applicant is responsible for costs of public hearing advertisements (determined later)*

Name of Business or Organization: Winners Church

If organization is a non-profit, please provide a copy of your 501(c)3

Site address in Town: 17877, 17863, & 17845 Old Triangle Rd

I hereby submit this request for a Conditional Use Permit in accordance with Section 70-_____ of the Town of Dumfries Zoning Ordinance, to:

Please see attached

State specifically all activities and materials required by this proposed use, attach additional pages if necessary.

Conditional Use Permit Type

Category A
Category B

Category C
Category D

The following are all of the individuals, firms, or corporations owning property adjacent to both sides and rear, and the property in front of (across the street from) the property to be used in conjunction with the Conditional Use Permit: (Attach additional pages if necessary)

Name: Redding Tyler Gene Property Address: 3837 Graham Park Rd

Mailing Address: PO Box 481, Triangle VA 22172

GPIN #: 8188-88-3639

Name: Lambiasi Sandra L Property Address: 3871 Graham Park Rd

Mailing Address: 16650 Coxton Pl, Dumfries, VA 22025

GPIN #: 8188-88-3063

Name: Wells INC Property Address: 3901 Graham Park Rd

Mailing Address: 3901 Graham Park Rd, Triangle VA 22172

GPIN #: 8188-88-1681

Name: _____ Property Address: _____

Mailing Address: _____

GPIN #: _____

Name: _____ Property Address: _____

Mailing Address: _____

GPIN #: _____

Name: _____ Property Address: _____

Mailing Address: _____

GPIN #: _____

Name: _____ Property Address: _____

Mailing Address: _____

GPIN #: _____

I hereby certify that I have the authority to make the foregoing application on behalf of the named business or organization, that the information given is correct, that I have read and I understand the applicable zoning ordinances for the zoning district, and that this project will comply with all applicable Codes and Ordinances of the Town of Dumfries and the State of Virginia.

Applicant

Name HENRY GODWIN

Signature Henry Godwin

Address 17286 Dumfries Rd

Phone 703-303-3228

Dumfries VA, 22026

Email 1KEJESUS@gmail.com

INTEREST DISCLOSURE AFFIDAVIT

STATE OF VIRGINIA,
COUNTY OF PRINCE WILLIAM

This twenty first day of June, 2023,

I, HENRY I GODWIN (Owner), hereby make oath that no member of the Town Council of the Town of Dumfries, Virginia, nor the Planning Commission of the Town of Dumfries, Virginia, has interest in such property, either individually, by ownership of stock in a corporation owning such land, or partnership, or as holder of ten (10) percent or more of the outstanding shares of stock in or as a director or officer of any corporation owning such land, directly or indirectly, by such member or members of his immediate household, except as follows:

N/A

[Signature]

Owner/Contract Purchaser/Authorized Agent
(circle one)

COMMONWEALTH OF VIRGINIA:
County of Prince William

Subscribed and sworn to before me this 21 day of June, 2002023 in my County and State aforesaid, by the aforementioned Principal.

[Signature]

NOTARY PUBLIC

My Commission Expires: 11/30/2023

If an attorney will represent you in all matters regarding this application, please fill out this

SANDRA IVANIA VARGAS DEL CASTILLO
Notary Public
Commonwealth of Virginia
Registration No. 7319911
My Commission Expires Nov 30, 2023



WINNERS CHURCH FOR ALL NATIONS

17286 DUMFRIES ROAD
DUMFRIES, VA 22026

Statement of Justification

June 20, 2023

EXECUTIVE SUMMARY

Winners Church for All Nations, Inc is seeking approval for a Conditional Use Permit of the building located at 17877, 17863, & 17845 Old Triangle Road for Assembly Hall and Seminary Bible Classrooms. While the facility will serve as a primary place for assembly gatherings, it will also be a multifunctional space providing an opportunity to expand current programming and community outreach initiatives. It will also enrich the community by serving as a much-needed place to host activities, community events and conferences that will improve, strengthen, and revitalize the community while improving the lives of families and citizens living in Dumfries and the surrounding areas.

Winners Church for All Nations, Inc through its ministry and outreach programs and activities focuses on developing the community. Winners' Church efforts has proven to be a ministry that reflects the Biblical Word, life, and teachings of Jesus Christ.

ORGANIZATIONAL MANAGEMENT

Winners Church for All Nations, Inc, (Winners Church) located in Dumfries, Virginia was founded and established on December 12, 2010.

Winners Church is structured with a leadership team that includes the Senior Pastor, Board of Trustees, Board of Ministers, Directors and Head of Department leaders. As upper management, the Board of Trustees is responsible for financial management including approvals and monitoring of all expenditures and budget planning.

Winners Church was founded with a small number of first-generation immigrants who were Medical Assistants and Certified Nursing Assistants (CNAs) and based on the mandate given to Winners Church and the grace of God, structures and networks were established to promote and encourage career advancement, and many of the founders are now Licensed Practical Nurses (LPNs), Registered Nurses (RNs), Physicians, IT Professionals, Business Individuals, etc.



WINNERS CHURCH FOR ALL NATIONS

17286 DUMFRIES ROAD
DUMFRIES, VA 22026

Statement of Justification

Through Winners Church, many souls are being won for Christ, lives are being transformed, and potential are being maximized. In addition, various ministries and organizations have sprung up in Winners Church, primarily focusing on spiritual acumen, integrity, and social responsibility.

Some of these ministries are the Outreach and Evangelism Ministry, Hope Alive Foundation, Teenagers Development Ministry, and Business and Career Mentorship Ministry, which promotes career and self-development opportunities and avenues through resume-building assistance, interview coaching/prepping, professional mentoring, and shadowing experiences. In addition, with the help of Winners Church Mentorship Program, many businesses have been successfully established, and these entrepreneurs are now proud employers of labor!

During the outbreak of COVID-19 Virus, Winners Church took the responsibility to ensure the community was well informed by organizing a panel of Medical Doctors to educate the community about the Virus and the importance of vaccination. Winners Church and its members adhered to the national and state guidelines for COVID-19. Before reopening the doors to members for in-person service, the Winners Church Reopening Committee was formed with the primary focus on safely reopening Winners Church's doors to members and the community. An extensive study was conducted, and an internal COVID protocol guidelines (in addition to the federal mandates) were established; because of the established safety measures and procedures, since reopening the doors to members and the community, Winners Church has never had to close her doors.

In 2021 Winners Church was presented with the prestigious Town of Dumfries Mayor's Choice Award for Outstanding Contribution to the Community. The following year, in 2022, Delegate King presented a resolution to the House of Delegates for Winners Church, which all parties adopted. As a result, Winners Church was recognized in the House and later presented with the resolution in March 2022 by Senator Mark Warner and Congresswoman Abigail Spanberger.

FINANCIAL STABILITY AND MANAGEMENT

Winners Church for All Nations, Inc was established on December 12, 2010, and held its initial services at 17221 Wayside Drive, Dumfries, VA 22026. The church is a 501(c)3 Religious Corporation,



WINNERS CHURCH FOR ALL NATIONS

17286 DUMFRIES ROAD
DUMFRIES, VA 22026

Statement of Justification

incorporated in the state of Virginia and has its 501(C)3 tax exempt status from the Internal Revenue Service. As a 501(c)3 organization, Winners Church has always believed in investing in the citizens and livelihood of its community. The church has maintained its philosophy of investing its resources back into the community and not into its own coffers. The Church through “Elevate College Ministry” is an invaluable resource for High School and College Students within Winners Church. Elevate College Ministry is an anchor for those transitioning from high school to college. The ministry focuses on preparing students for the momentous steps with valuable knowledge and information such as College selection, essay writing, college application, scholarship application, letters of recommendation, and many more. Winners Church takes this one step further every year by offering three or four graduating high school students a generous College Scholarship Award. In addition, this ministry continues to connect with students while in college by advising and providing valuable resources and information to acclimate the students to campus life.

Winners Church has become a value-added asset to the community at large through many initiatives and is always poised to giving back to the community – be it through the Annual Turkey giveaway, the Annual Back to School Supply Giveaway, volunteering at the National Capital Food Bank, or visiting homeless shelters quarterly. Winners Church also participates in many other organized events and programs within the community throughout the year such as visits to the Assisted Living Community and the Town of Dumfries semi-annual clean up at Quantico creek. In addition, Winners Church proudly runs an annual tissue drive, blessing the community with Toiletries, and last year, in 2022, Winners Church launched Cancer Awareness March. In addition to the programming currently offered to citizens within the community Winners Church also offers Annual Health Fairs where healthcare practitioners provide free healthcare services.

Winners Church has been involved with Mission projects overseas (third-world countries), building a water well for the community, thereby providing and making clean water accessible to the locals. In addition, for the past 10 years and on a weekly basis, Winners Church has provided hot meals to a community in the Dominican Republic and has also met their needs by shipping toys and clothing items to that community. Winners Church also provided aid and financial assistance to the devastated country of Haiti during the Earthquake in 2010 and 2012, and Sierra Leone during the mudslides in 2017.



WINNERS CHURCH FOR ALL NATIONS

17286 DUMFRIES ROAD
DUMFRIES, VA 22026

Statement of Justification

During the tumultuous COVID-19 Pandemic, Winners Church stepped up to support the community and those in need. Winners Church provided groceries and other necessities like toiletries and financial assistance, all fully funded by members (Revenue streams from tithes, offerings, and other individual contributions) of Winners Church and without any government aid or financial support.

MISSION AND OBJECTIVES

Winners Church for All Nations, Inc has the vision to develop men and women of integrity with Biblical soundness, to impact society and be socially responsible, to build and encourage spiritual growth, to educate and groom people that will reflect the Kingdom of God, to raise leaders as ambassadors for Christ, to build a Christian Community Family of all Nations with Godly love and respect while developing people into realizing their purpose in life and empowering them to maximize their potentials. To achieve our mission, Winners Church seeks to transform the lives of adults, youth, and young adults through teaching, mentoring, life application of the Bible, and maintaining a personal relationship with Jesus Christ. All programming, outreach initiatives, Bible studies and worship services focus on assisting members, regular attendees, and those who have not accepted Jesus Christ as their personal Lord and Savior to begin, maintain, or enrich their personal relationship. We strive to reach out to all people regardless of their race, creed, nationality, denomination, or church affiliation, hence the name Winners Church for All Nations.

ESTABLISHMENT AND LOGISTICAL EFFORTS

Winners Church for All Nations, Inc was established and founded by Senior Pastor Henry Godwin, a naturalized Citizen of United States. Senior Pastor Henry and his wife, First Lady Floral Godwin answered a divine calling on December 12, 2010, to bring Winners Church into existence. Guided by powerful intervention, they began an inspiring journey of transformation that would eventually lead them down an extraordinary path. They are the pioneers of “Build-to-Last” and “Making of the Queen”, the programs designed to honor the institution of marriage and to encourage strong, sound, and biblical marital relationships.

The church held its first Sunday Service at 17221 Wayside Drive in Dumfries with 12 members. Sunday services were held each Sunday at the Wayside location where the church experienced a tremendous



WINNERS CHURCH FOR ALL NATIONS

17286 DUMFRIES ROAD
DUMFRIES, VA 22026

Statement of Justification

growth which necessitated the church relocation to the current location at 17286 Dumfries Road. The church is currently comprised of a ministerial team of eleven (11) individuals who each have unique gifts, talents and expertise which support the mission, goals, and objectives of the church.

Presently the church is preparing to acquire the property at 17877, 17863, & 17845 Old Triangle Road, which will consist of the multipurpose assembly hall and classroom space. The proposed development/renovation conforms to the comprehensive plan and zoning ordinance of the Town of Dumfries.

Not only will the acquisition of this building allow Winners Church to have a permanent footprint in Dumfries, this facility will also enable the church to expand its ministries and do greater work within the community. Winners Church began in Dumfries and still want to remain in Dumfries to continue its outreach community programs and activities in Dumfries because God has not said otherwise. Besides, Dumfries is home for Pastor Henry and his family (married in and bear all his children in Dumfries).

EXHIBIT A

All those certain lots, pieces or parcels of land situated, lying and being in Prince William County, Commonwealth of Virginia, being further described as follows:

GPIN 8188-88-0840

BEGINNING at a point in the easterly line of Old Triangle Road (State Route #1108), said point in the line of now or formerly Annabelle L. & Willard G. Watson, said point bearing S42°36'00"E – 16.55 feet from the northwest corner to said Watson; thence with said line of Old Triangle Road N32°33'30"E – 138.90 feet to a point in the line of The Stepp Partnership R.L.L.L.P. (GPIN 8818-88-1150); thence with the line of said The Stepp Partnership R.L.L.L.P. S42°36'00"E – 250.98 feet to a point in the line of now or formerly Annabelle L. & Willard G. Watson; thence with the line of said Watson S55°26'00"W – 135.60 feet and N42°36'00"W – 196.45 feet to the point and place of beginning containing 30,038 sq. ft. of land.

GPIN 8188-88-1361 (Parcel "B")

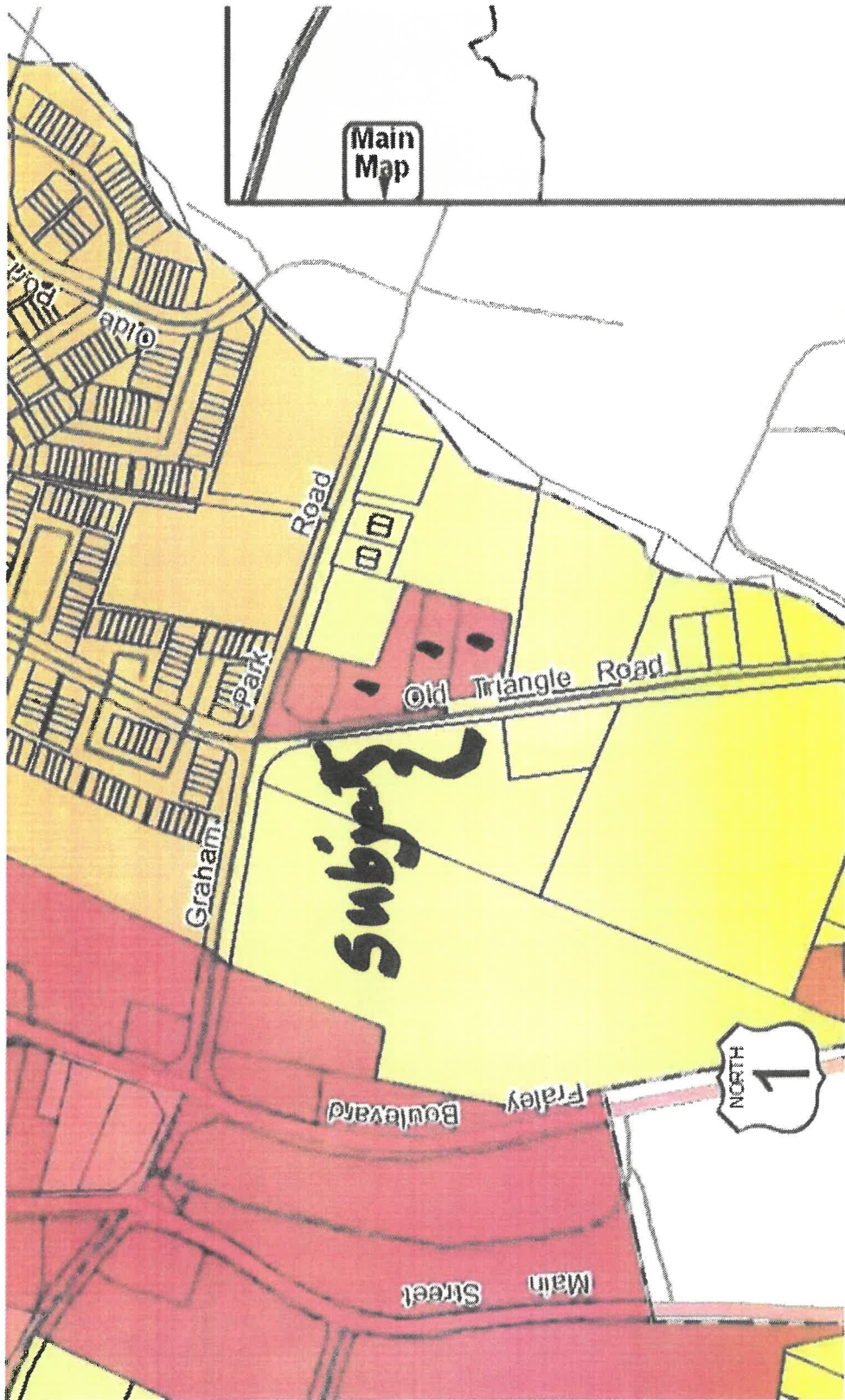
BEGINNING at a point in the easterly line of Old Triangle Road (State Route #1108), said point marking the southwest corner to now or formerly Big Barney, Inc. (Parcel A); thence with the line of said Big Barney, Inc. S51°18'13"E – 125.00 feet and S68°22'40"E – 41.67 feet to a point in the line of now or formerly Louis C. & Sandra L. Lambiasi; thence with the line of said Lambiasi S35°48'18"W – 84.04 feet and S49°36'34"E – 220.00 feet to a point in the line of now or formerly Annabelle L. & Willard G. Watson; thence with the line of said Watson S35°46'27"W – 48.86 feet to a point marking the northeasterly corner to Parcel "C" (GPIN 8188-88-1150) of The Stepp Partnership R.L.L.L.P.; thence with the line of said Parcel "C" N60°24'45"W – 307.53 feet to a point in the easterly line of Old Triangle Road (State Route #1108); thence with said line of Old Triangle Road N12°08'24"E – 196.41 feet to a point and place of beginning containing 37,049 sq. ft. of land.

GPIN 8188-88-1150 (Parcel "C")

BEGINNING at a point in the eastern line of Old Triangle Road (State Route #1108), said point marking the southwest corner to The Stepp Partnership, R.L.L.L.P. (GPIN 8188-88-1361); thence departing said Old Triangle Road and with the line of said The Stepp Partnership, R.L.L.L.P. S60°24'45"E – 307.53 feet to a point in the line of now or formerly Annabelle L. & Willard G. Watson; thence with the line of said Watson S35°46'27"W – 92.13 feet to a point, said point marking the northeast corner to The Stepp Partnership, R.L.L.L.P. (GPIN 8188-88-8040); thence with the line of said The Stepp Partnership, R.L.L.L.P. N62°15'27"W – 266.26 feet to a point in the line of the aforementioned Old Triangle Road; thence with said Old Triangle Road N12°08'24"E – 105.00 feet to the point and place of beginning containing 27,548 sq. ft. of land.

INTENDED TO BE the same property conveyed unto THE STEPP PARTNERSHIP, R.L.L.L.P., by Deed recorded in Deed Book 2759 at Page 76, among the land records of Prince William County, Virginia. (AS TO GPIN 8188-88-0480)

BEING the same property conveyed unto THE STEPP PARTNERSHIP, R.L.L.L.P., a Virginia limited liability limited partnership, by virtue of Deed recorded as Instrument Number 200012280011397, among the land record of Prince William County, Virginia. (AS TO GPIN 8188-88-1381 and GPIN 8188-88-1150)



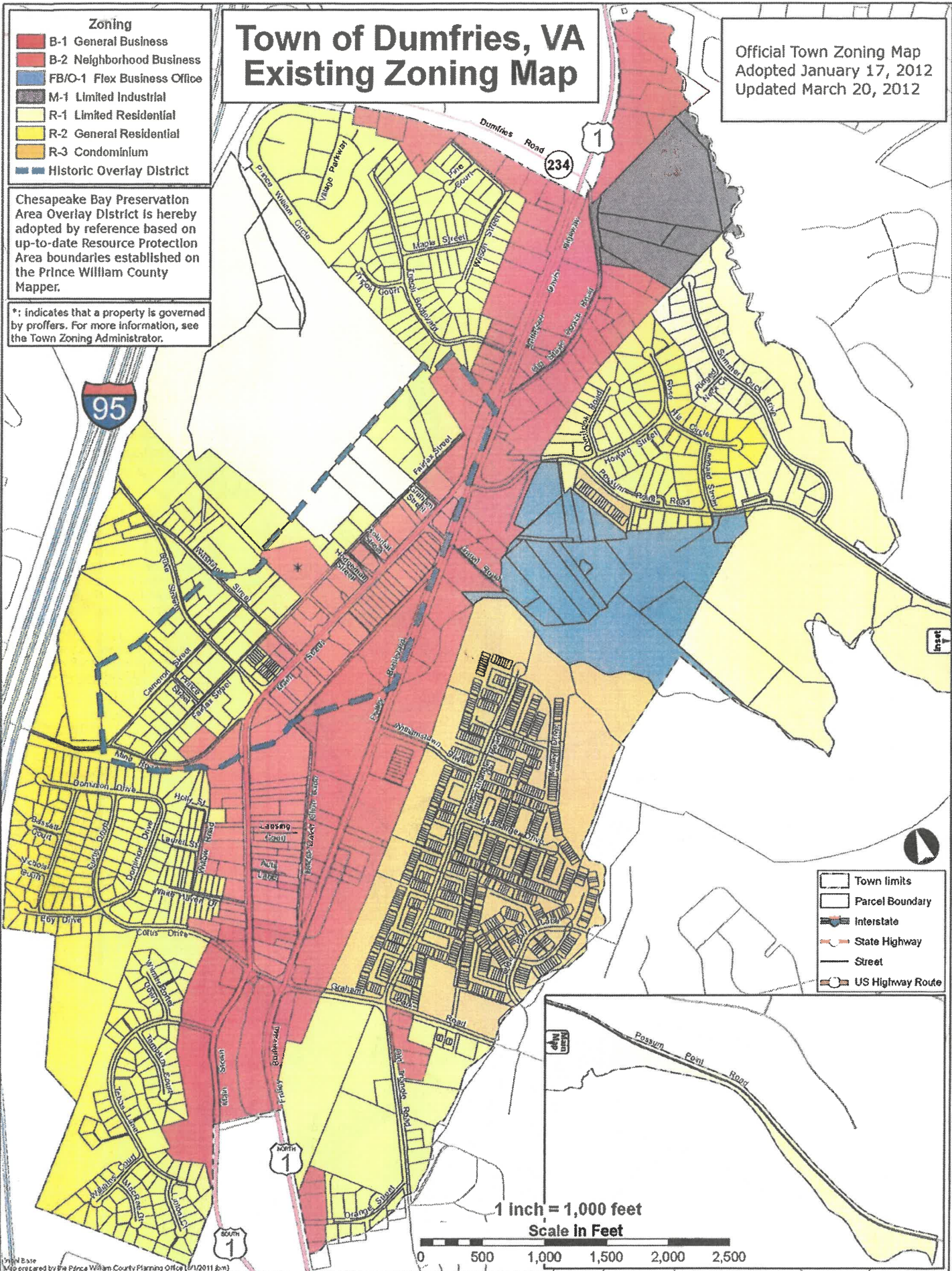
Town of Dumfries, VA Existing Zoning Map

Official Town Zoning Map
Adopted January 17, 2012
Updated March 20, 2012

- Zoning**
- B-1 General Business
 - B-2 Neighborhood Business
 - FB/O-1 Flex Business Office
 - M-1 Limited Industrial
 - R-1 Limited Residential
 - R-2 General Residential
 - R-3 Condominium
 - Historic Overlay District

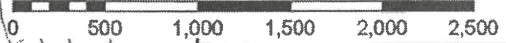
Chesapeake Bay Preservation Area Overlay District is hereby adopted by reference based on up-to-date Resource Protection Area boundaries established on the Prince William County Mapper.

*: indicates that a property is governed by proffers. For more information, see the Town Zoning Administrator.

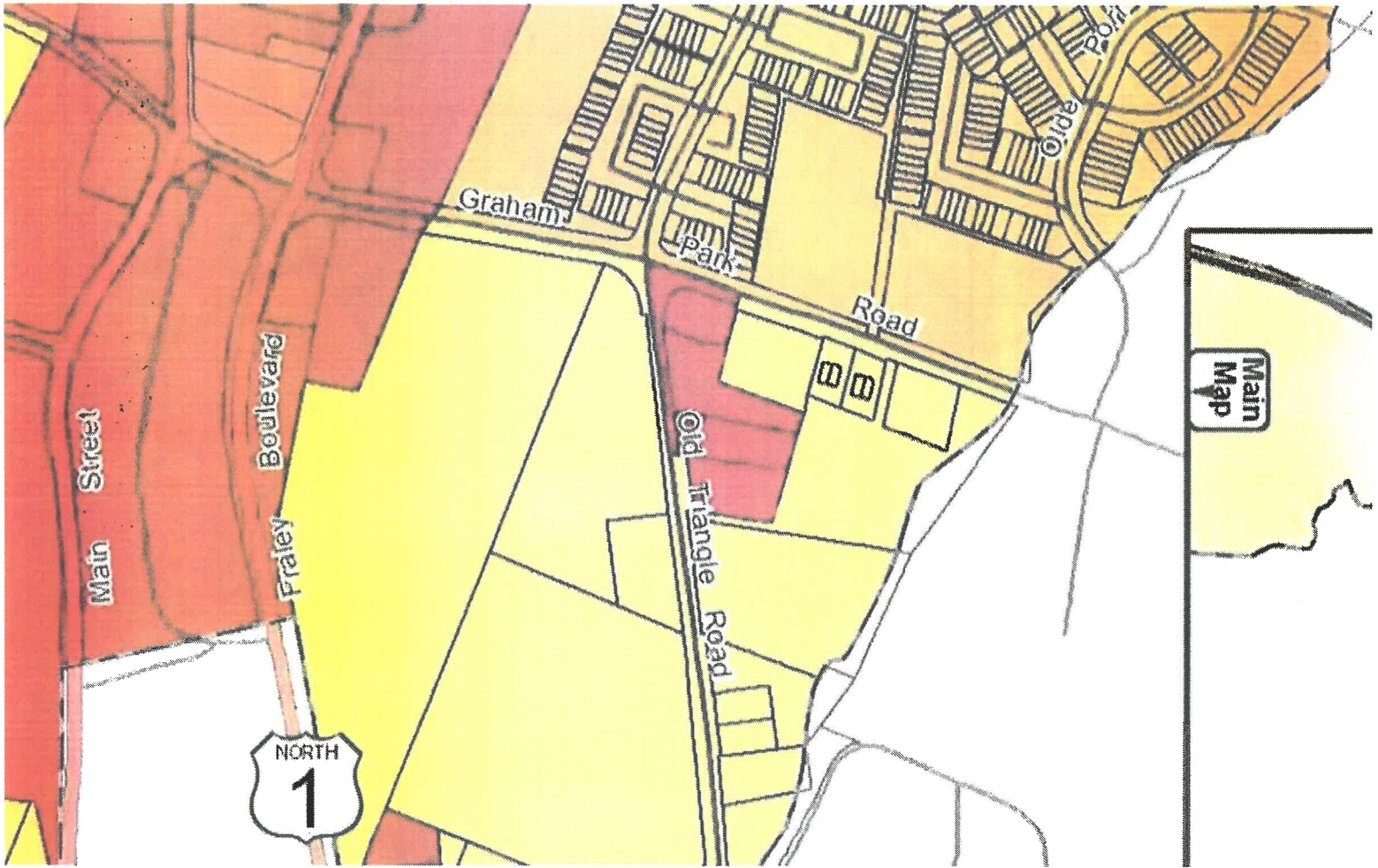


- Town limits
- Parcel Boundary
- Interstate
- State Highway
- Street
- US Highway Route

1 inch = 1,000 feet
Scale in Feet



Map prepared by the Prince William County Planning Office (1/11/2011 jwm)



Building plot

COPYRIGHT LARRY N. SCARTZ, LTD. - THIS IS A SERVICE DOCUMENT AND IS VALID FOR SIX MONTHS FROM DATE ISSUED.

N/F ANNABELLE L &
WILLARD G WATSON

GPIN: 8188-88-3633
D.B. 1254, PG. 328

N42°36'00"W 196.45'

D.B. 2759, PG. 76

N/F ANNABELLE L &
WILLARD G WATSON

GPIN: 8188-88-3633
D.B. 1254, PG. 328

S55°26'00"W 135.60'

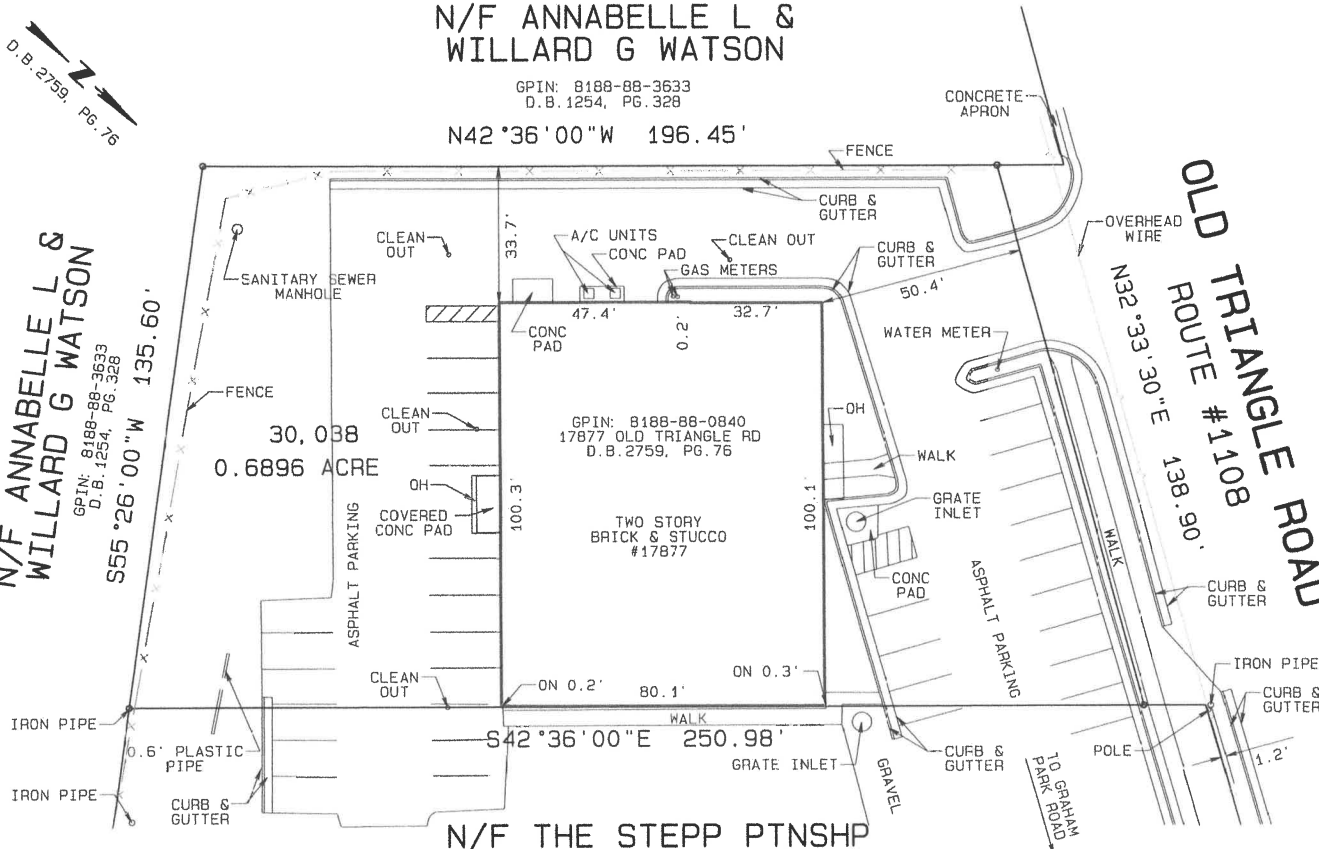
30,038
0.6896 ACRE

GPIN: 8188-88-0840
17877 OLD TRIANGLE RD
D.B. 2759, PG. 76

TWO STORY
BRICK & STUCCO
#17877

N/F THE STEPP PTNSHP

GPIN: 8188-88-1150
INSTRUMENT #200012280011397



OLD TRIANGLE ROAD
ROUTE #1108
N32°33'30"E 138.90'



BUILDING LOCATION SURVEY
ON THE PROPERTY OF

THE STEPP PARTNERSHIP RLLLP

TOWN OF DUMFRIES
PRINCE WILLIAM COUNTY, VIRGINIA

SCALE: 1"=30' DATE: JUNE 29, 2006

<p>NO TITLE REPORT FURNISHED. PLAN SUBJECT TO RESTRICTIONS & EASEMENTS OF RECORD OR OTHERWISE. FENCE LOCATIONS, IF SHOWN, ARE APPROXIMATE ONLY AND DO NOT CERTIFY AS TO OWNERSHIP.</p>	<p>CASE NAME: THE STEPP PARTNERSHIP RLLLP TO TERRA K WEST OPERATIONS RONALD C. MCCORMACK, ATT.</p>
<p>I HEREBY CERTIFY THAT THE POSITION OF ALL EXISTING IMPROVEMENTS HAVE BEEN CAREFULLY ESTABLISHED BY A TRANSIT TAPE SURVEY AND UNLESS OTHERWISE SHOWN, THERE ARE NO ENCROACHMENTS EITHER WAY ACROSS THE PROPERTY LINE.</p> <p><i>[Signature]</i> CERTIFIED LAND SURVEYOR</p>	<p>LARRY N. SCARTZ CERTIFIED LAND SURVEYOR WOODBIDGE, VIRGINIA</p> <p>TELEPHONE: WOODBRIDGE (703) 494-4181 METRO (703) 690-4955 FAX (703) 690-3999</p> <p>20062146A JRF</p>

74
Survey

CHANGING REPORT NUMBER - THIS IS A SERVICE DOCUMENT AND IS VALID FOR SIX MONTHS FROM DATE ISSUED.
THIS SURVEY WAS PERFORMED ACCORDING TO THE STANDARDS SET FORTH IN VIRGINIA CODE SECTION 54-1-207.

NOTE: I HEREBY CERTIFY THAT THE BOUNDARY OF PARCEL "C" (GPN 8189-88-1150) AND THE ADJOINING PARCEL (GPN 8189-88-0840), ARE CONTIGUOUS WITH NO GAPS, STRIPS OR GORES SEPARATING THESE TWO PROPERTIES.

SIGNED:  LARRY N. SCARTZ, CLS #100-B

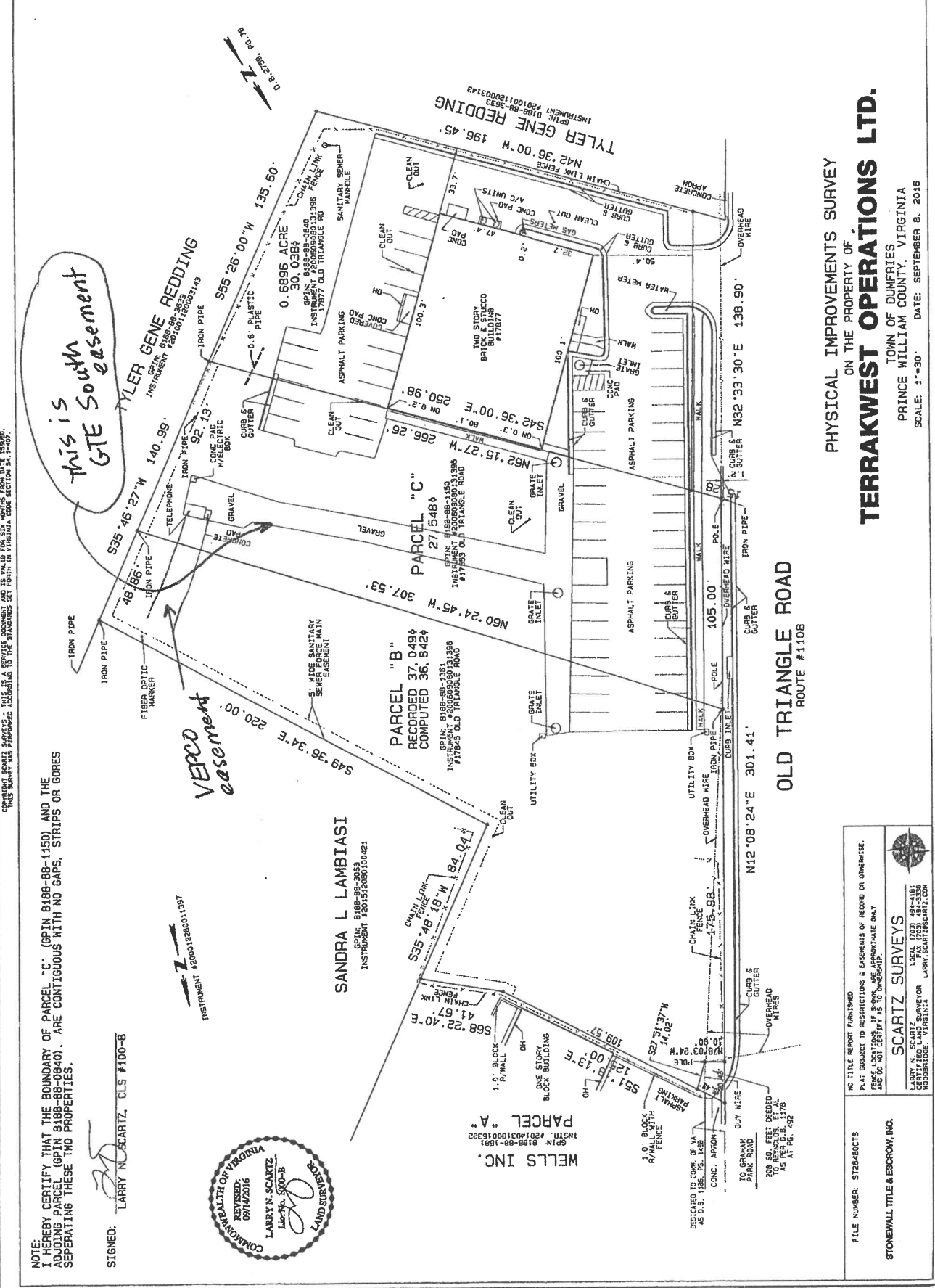


SANDRA L LAMBIASI
GPN: 8189-88-3053
INSTRUMENT #201512090100421

WELLS INC.
INSTR #20141001001322
GPN 8189-88-1018

this is South GTE easement

VEPCO easement



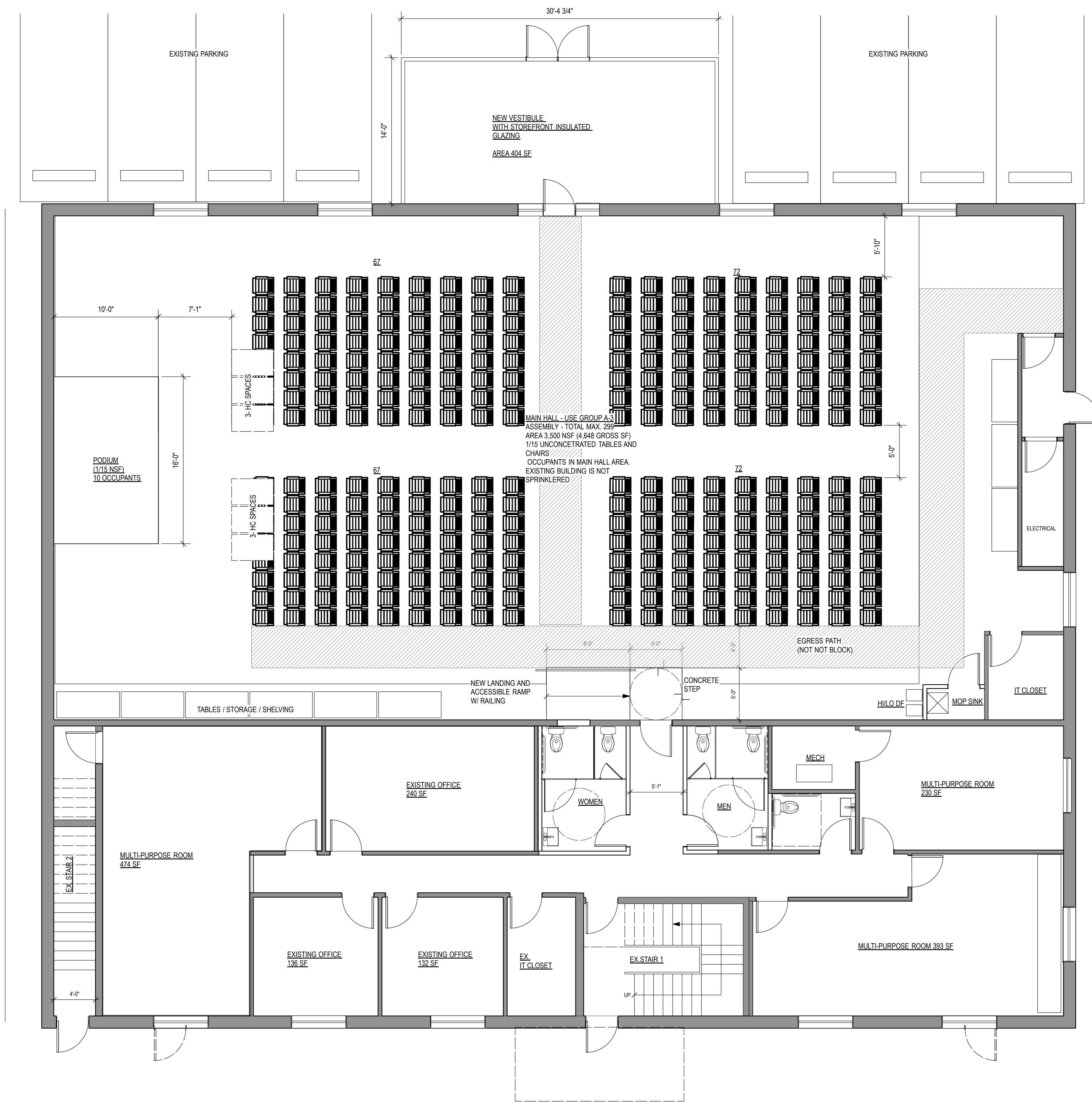
PHYSICAL IMPROVEMENTS SURVEY
ON THE PROPERTY OF
TERRAKWEST OPERATIONS LTD.
TOWN OF DUMFRIES
PRINCE WILLIAM COUNTY, VIRGINIA
SCALE: 1"=30'
DATE: SEPTEMBER 8, 2018

FILE NUMBER: 8786-80C7S
STONEMALL TITLE & ESCROW, INC.

NO TITLE REPORT FURNISHED.
PLAN SUBJECT TO RESTRICTIONS & EASEMENTS OF RECORD OR OTHERWISE.
NOT TO BE CONSIDERED AS TO ACCURACY OR DATE.

SCARTZ SURVEYS
LARRY N. SCARTZ, SURVEYOR
LARRY.N.SCARTZ@SCARTZSURVEYS.COM
LOCAL OFFICE: 703-484-4181
ROANOKE OFFICE: 757-520-1178
VA LICENSE # 5002-B

JOB# 20160500



FIRST FLOOR
 MULTI-PURPOSE ROOMS TOTAL: 1,093GSF
 OFFICES 508 GSF
 MAIN SANCTUARY 3,500 NSF
 (4,648 GSF)
 VESTIBULE (OPTION) 404 SF
 SECOND FLOOR
 ALL OFFICES APPROX. 2,500 GROSS SF

1
 A-100
EXISTING FIRST FLOOR PLAN - NEW SCOPE
 Scale: 3/16" = 1'-0"
 ALL DIMENSIONS SHALL BE VERIFIED IN FIELD. CONCEPT PLANS, NOT FOR CONSTRUCTION

WINNERS CHURCH - TI
 17877 OLD TRIANGLE RD.
 TOWN OF DUMFRIES, VA





AGENDA ITEM REQUEST FORM

Item Type

Award Proclamation Resolution/Ordinance Motion Discussion

Statement of Purpose

Approval Resolution to allow Winners Church to operate an assembly hall located at 17877,17863, and 17845 Old Triangle Road.

Background/References

Winners Church is requesting a conditional use permit for an assembly hall located at 17877,17863, and 17845 Old Triangle Road. Planning Commission recommended approval at its August 14th meeting.

Fiscal Impact

N/A

Suggested Motion

Approve the Conditional Use Application submitted by Winners Church.

Requested Meeting Date

September 5, 2023

Attachments

- Resolution
- Staff Report

AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL, HELD ON SEPTEMBER 5, 2023 ON A MOTION DULY MADE BY _____, AND SECONDED BY _____, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE TOWN COUNCIL WITH THE FOLLOWING VOTE:

Tyrone A. Brown, ____;
Brian K. Fields, ____;
Selonia B. Miles, ____;
Monae S. Nickerson, ____;
Shaun R. Peet, ____.
Caetrina A. Peterson, ____;;
Derrick R. Wood, ____;

RESOLUTION INITIATING AMENDMENTS TO CHAPTER 70 (ZONING), ARTICLE I AND V, OF THE CODE OF THE TOWN OF DUMFRIES TO UPDATE THE NONCONFORMING SIGNS AND HIGHWAY REALIGNMENT OR CONDEMNATION SECTIONS TO COMPLY WITH CODE OF VIRGINIA §33.2-1230.

WHEREAS, at its September 5, 2023, meeting, the Town Council discussed Chapter 70 (Zoning), Article I and V, of the Town Code, regarding whether to update the nonconforming signs and highway realignment or condemnation to sections to comply with Code of Virginia §33.2-1230; and

WHEREAS, the Town Council wants to consider this proposed amendment; and

WHEREAS, Sec. 70-646 (a) of the Town Code gives Town Council the authority to adopt amendments to the Zoning Ordinance by ordinance whenever the public necessity, convenience, general welfare, or good zoning practice require; and

WHEREAS, the Town Council desires the Planning Commission to review and make recommendations on these proposed amendments to Chapter 70, Article I and V, of the Town Code.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Dumfries does hereby initiate the appended amendments to Chapter 70, Article I and V, of the Town Code that would:

1. Allow a legal nonconforming, lawfully erected billboard sign which is impacted by the use of the power of eminent domain may be relocated by its owner to another location as close as practicable to the same property

AND BE IT FURTHER RESOLVED that the foregoing proposed amendments are hereby referred to the Town of Dumfries Planning Commission for its review, conduct of a public hearing, and recommendation, and thereafter for scheduling of a public hearing and action by the Town Council.

By Order of Council:

Derrick R. Wood, Mayor

Attest:

Tangi Hill, Town Clerk

PROPOSED AMENDMENTS TO ZONING ORDINANCE

Sec. 70-14. – Signs

* * * *

(k) *Nonconforming signs.*

1. Signs, other than outdoor advertising signs, which do not conform to the regulations and restrictions prescribed for the zoning district in which they are situated, but which were erected in accordance with all applicable regulations in effect at the time of their erection may remain erected only so long as the then existing use which they advertise or identify remains.
2. No nonconforming sign shall be worded so as to advertise or identify any use other than that in effect at the time it became a nonconforming sign; however, signs designed for and used to display changeable messages may continue to be used for that purpose.
3. No nonconforming sign shall be moved on the same lot nor to another lot unless the moving will relocate the sign into a zoning district or an area in which it will conform.
4. No nonconforming sign shall be altered except in conformity with the provisions of this section. If damaged to an extent greater than 50 percent of its replacement value, it shall not be rebuilt.
5. Any sign which is not in conformity with the provisions of this section, and which is not or ceases to be a lawful, nonconforming sign, shall be subject to removal under the provisions of subsection (m) of this section.

[New]

6. Notwithstanding the foregoing nonconforming signs provisions, pursuant to Code of Virginia §33.2-1230, a legal nonconforming, lawfully erected billboard sign which is impacted by the use of the power of eminent domain may be relocated by its owner to another location as close as practicable to the same property and in accordance with the provisions of said statute. The owner shall make application for Town approval in this regard. Said relocated billboard sign will remain nonconforming notwithstanding a new location.

* * * *

Sec. 70-582. - Highway realignment or condemnation.

(a) Any lot which, by reason of realignment of a public street or highway or by reason of condemnation proceedings, has been reduced in size to an area less than that required by law or ordinance, shall be considered a nonconforming lot of record subject to the provisions set forth in this section; and any lawful use or structure existing at the time of such highway realignment or condemnation proceedings which would thereafter no longer be permitted under the terms of this chapter shall be considered a nonconforming use or structure as that term is used in this chapter.

(b) Pursuant to Code of Virginia §33.2-1230 and Sec. 70-14(k) of this ordinance, a legal nonconforming, lawfully erected billboard sign which is impacted by the use of the power of eminent domain may be relocated by its owner to another location as close as practicable to the same property and in accordance with the provisions of said statute. The owner shall make application for Town approval in this regard. Said relocated billboard sign will remain nonconforming notwithstanding a new location.



AGENDA ITEM REQUEST FORM

Item Type

Award Proclamation Resolution/Ordinance Motion Discussion

Statement of Purpose

Resolution Initiating Amendments to Chapter 70 (Zoning), Article I And V, Of The Code Of The Town Of Dumfries.

Background/References

This Amendment Is to Update the Nonconforming Signs And Highway Realignment Or Condemnation Sections To Comply With Code Of Virginia §33.2-1230.

Fiscal Impact

N/A

Suggested Motion

Approve Resolution to Initiate Zoning Text Amendments To Chapter 70 (Zoning), Article I And V, Of The Code Of The Town Of Dumfries

Requested Meeting Date

September 5, 2023

Attachments

- Resolution

**AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL HELD ON
SEPTEMBER ____, 2023: ON A MOTION DULY MADE BY
_____, AND SECONDED BY _____, THE
FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

**Tyrone A. Brown, ____;
Brian K. Fields, ____;
Selonia B. Miles, ____;
Monae S. Nickerson, ____;
Shaun R. Peet, ____;
Caetrina A. Peterson, ____;
Derrick R. Wood, ____;**

**AUTHORIZE PUBLIC HEARING ON AMENDMENTS TO TOWN CODE TO
REQUIRE CRIMINAL BACKGROUND CHECKS OF APPLICANTS FOR
TOWN EMPLOYMENT**

WHEREAS, as permitted by Va. Code §§ 15.2-1505.1, 15.2-1505.3, 19.2-389, and other relevant statutes, the Town may adopt an ordinance which requires applicants upon an offer of Town employment to submit to a criminal history background check through the authorized state and federal entities, including but not limited to the Virginia State Police Central Criminal Record Exchange, which will report to the Town Manager or her designees;

WHEREAS, the Council desires to consider adoption of the proposed ordinance;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Dumfries hereby approves the scheduling of a public hearing to consider the attached proposed amendments to the Town Code.

By Order of Council:

Derrick R. Wood, Mayor

ATTEST: _____
Tangi Hill, Town Clerk

Attachment: as stated

Sec. 2-58. Background checks.

(a) Pursuant to Code of Virginia §§ 15.2-1505.1, 15.2-1505.3, 19.2-389 and other relevant statutes, the Town Council adopts this ordinance to enable the Town Manager or designee, in the interest of public welfare and safety, to require fingerprinting and access state and national criminal history record information regarding applicants for Town employment and volunteers, when permitted by law, as set forth in this section. The Town Manager or designee shall determine the type and scope of the criminal history record checks and any other background checks required for the affected positions.

(b) The Town Manager or designee shall require a criminal history record information investigation on all applicants for positions in the Police Department. Applicants shall include those for initial hire and those current employees who laterally transfer, promote, or demote to such a position, and volunteers as permitted by law.

(c) In addition to subsection (b) applicants, the Town Manager or designee shall require a criminal history record information investigation for finalists identified in the personnel selection process for all applicants, including volunteers as permitted by law, in all departments that report to the Town Manager and for all positions that report to the Town Council. Applicants shall include finalists for initial hire and those current employees who laterally transfer, promote, or demote to such a position, and volunteers as permitted by law.

(d) The Town Manager or designee may require a periodic criminal history record information investigation and other background checks, and determine their type and scope, for current employees and volunteers when authorized by federal or state law.

(e) Any applicant, employee, or volunteer described in this ordinance shall, if required, submit to fingerprinting, and provide personal descriptive information and any other necessary paperwork to be forwarded along with the fingerprints through the Virginia State Police Central Criminal Records Exchange to the Federal Bureau of Investigation for the purpose of obtaining state and national criminal history record information regarding such applicant, employee, or volunteer.

**AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL HELD ON
SEPTEMBER 5, 2023: ON A MOTION DULY MADE BY _____,
AND SECONDED BY _____, THE FOLLOWING RESOLUTION
WAS ADOPTED BY THE FOLLOWING VOTE:**

**Tyrone A. Brown, ____;
Brian K. Fields, ____;
Selonia B. Miles, ____;
Monae S. Nickerson, ____;
Shaun R. Peet, ____;
Caetrina A. Peterson, ____;
Derrick R. Wood, ____;**

**AUTHORIZE PUBLIC HEARING ON AN ORDINANCE MAKING AMENDED
APPROPRIATIONS IN THE ALL FUNDS BUDGET
FOR THE FISCAL YEAR
COMMENCING ON JULY 1, 2023 AND ENDING JUNE 30, 2024**

WHEREAS, the Town Manager has requested Town Council to consider certain amendments to proposed appropriations in the Town's adopted All Funds Budget for the Fiscal Year commencing on July 1, 2023, and ending June 30, 2024; and

WHEREAS, Va. Code §15.2-2507 requires that an amendment to the budget to adjust the aggregate amount appropriated that exceeds more than 1% of the total expenditures shown in the currently adopted budget must be accomplished following notice and public hearing in accordance with its provisions; and

WHEREAS, the Council desires to consider adoption of the proposed amendments to the adopted budget;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Dumfries hereby approves the notice and scheduling of a public hearing to consider the attached proposed ordinance making amended appropriations in the All Funds Budget.

By Order of Council:

Derrick R. Wood, Mayor

ATTEST: _____
Tangi Hill, Town Clerk

Attachment: as stated

AN ORDINANCE MAKING AMENDED
APPROPRIATIONS IN THE ALL-FUNDS BUDGET
FOR THE FISCAL YEAR COMMENCING ON
JULY 1, 2023 AND ENDING JUNE 30, 2024.

BE IT ORDAINED by the Town Council of the Town of Dumfries, Virginia:

- I. That appropriations for the fiscal year commencing July 1, 2023 and ending June 30, 2024, in the All Funds Budget are made from the following resources and revenues of the Town, for the fiscal year ending June 30, 2024.

Revenue

General Fund Revenue	\$9,468,843
General Property Taxes	\$1,380,000
Other Local Taxes	\$3,784,081
Licenses, Permits and Fees	\$200,000
Fines and Forfeitures	\$195,000
Revenue from Use of Money and Property	\$748,811
Miscellaneous Revenues	\$500
Revenue from Commonwealth	\$160,451
Revenue from Federal Government	\$3,000,000
Grants Fund	\$49,600
Streets Fund	\$354,714
Stormwater	\$199,130
Total Revenue	\$10,072,287

- II. That there shall be appropriated from the resources and revenues of the Town of Dumfries for the fiscal year commencing on July 1, 2023 and ending June 30, 2024 the following sums for the purposes mentioned:

Expenses

General Fund Expenditures	\$
Administration	\$3,881,927
Public Safety	\$2,688,230
Public Works	\$1,537,036
Planning/Boards & Commissions	\$381,688
Debt Service	\$673,963
Non-Departmental	\$306,000
Grants Fund	\$49,600
Streets Fund	\$354,714
Stormwater	\$199,130
Total Expenses	\$10,072,287

No change to any tax rate for FY2023-2024

AT A MEETING OF THE DUMFRIES TOWN COUNCIL HELD ON TUESDAY, SEPTEMBER 5, 2023: ON A MOTION MADE BY _____ AND SECONDED BY _____, THIS RESOLUTION WAS ADOPTED; VOTE:

Tyrone A. Brown, ____;
Brian K. Fields, ____;
Selonia B. Miles, ____;
Monaé S. Nickerson, ____;
Shaun R. Peet, ____;
Caetrina A. Peterson, ____;
Derrick R. Wood, ____;

**RESOLUTION TO APPOINT ZONING ADMINISTRATOR
FOR THE TOWN OF DUMFRIES**

WHEREAS, Principal Planner Nick Cicero was appointed as Zoning Administrator has resigned; and

WHEREAS, pursuant to Town Zoning Ordinance Sec. 70-52, the Council appoints the Zoning Administrator;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Dumfries does hereby appoint Planning and Community Development Director Reginald Tabor, as Zoning Administrator and that he shall have all necessary authority on behalf of the Council of the Town of Dumfries to administer and enforce the zoning regulations of the Town.

This resolution shall become effective on September 5, 2023.

By Order of Council:

Derrick R. Wood, Mayor

Attest:

Tangi R. Hill, Town Clerk

**AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL HELD ON
SEPTEMBER 5, 2023: ON A MOTION DULY MADE BY
_____, AND SECONDED BY _____, THE
FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

**Tyrone A. Brown, ____;
Brian K. Fields, ____;
Selonia B. Miles, ____;
Monae S. Nickerson, ____;
Shaun R. Peet, ____;
Caetrina A. Peterson, ____;
Derrick R. Wood, ____;**

**APPROVE THIRD AMENDMENT TO TOWN MANAGER'S
EMPLOYMENT AGREEMENT**

WHEREAS, the Town Council and Town Manager agree to further amending the Town Manager's Employment Agreement to be consistent with recent amendments to the Town Code Sections 2-80 and 2-83 adopted by the Town Council which relate to appointment of employees;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Dumfries hereby approves the attached Third Amendment to Town Manager's Employment Agreement.

By Order of Council:

Derrick R. Wood, Mayor

ATTEST: _____
Tangi Hill, Town Clerk

Attachment: as stated

**THIRD AMENDMENT TO
TOWN MANAGER APPOINTMENT/EMPLOYMENT AGREEMENT**

THIS THIRD AMENDMENT to TOWN MANAGER APPOINTMENT/EMPLOYMENT AGREEMENT ("Agreement"), dated the ____ day of _____, 2023, is by and between the TOWN OF DUMFRIES, VIRGINIA ("Town"), acting by and through its Town Council ("Council"), and TANGELA INNIS, Town Manager.

Section 6. Town Manager Responsibilities, is amended in pertinent parts as follows:

* * * * *

Section 6.2 is amended to state as follows to reflect changes made to the Town Code by Town Council regarding appointment of employees:

- 6.2. Innis is charged and obligated to provide effective, exemplary leadership to the Town; to select, place, transfer, organize, reorganize, arrange and manage the Town employees in a manner which best serves the Town; to manage the business and other functions and operations of the Town with the assistance of staff; and to perform all other duties prescribed by law and by Council.

Pursuant to Section 2-80 and Section 2-83 of the Town Code and the Town Charter, in pertinent part, the Town Manager shall appoint all Town employees except the Town Clerk, the Town Treasurer, the Town Attorney, and the Zoning Administrator, all of whom shall be appointed by the Town Council after receiving the recommendation of the Town Manager.

The Town Manager shall appoint all other Town employees. The Town Manager shall have the ability to suspend or remove any and all Town employees, except those indicated in Section 2-80 and Section 2-83 of the Town Code and the Town Charter, subject to applicable personnel policy and grievance procedures.

Should the Council amend the Town Code or Charter, the applicable provisions of this Agreement shall be amended accordingly.

* * * * *

Section 6.4 was inadvertently numbered 6.2 in the Second Amendment.

All other provisions of the Agreement shall remain the same.

WITNESS the following signatures and seals:

TOWN OF DUMFRIES

By: _____ (SEAL)
Derrick R. Wood, Mayor

ATTEST:

Tangi Hill, Town Clerk

TANGELA INNIS, Town Manager

APPROVED AS TO LEGAL FORM:

Sharon E. Pandak, Acting Town Attorney

AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL HELD ON SEPTEMBER 5, 2023, IN COUNCIL CHAMBERS, 17739 MAIN STREET, DUMFRIES, VIRGINIA: ON A MOTION DULY MADE BY _____, AND SECONDED BY _____, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:

Tyrone A. Brown, ____;
Brian K. Fields, ____;
Selonia B. Miles, ____;
Monae S. Nickerson, ____;
Shaun R. Peet, ____.
Caetrina A. Peterson, ____;;
Derrick R. Wood, ____;

**RESOLUTION TO SUPPORT THE OUTDOORS FOR ALL ACT
SPONSOR: NATIONAL BLACK CAUCUS OF LOCAL ELECTED OFFICIALS**

WHEREAS, access to outdoor recreational activities is crucial for the physical and mental well-being of individuals, fostering healthier lifestyles and stronger communities; and

WHEREAS, the Outdoors for All Act seeks to enhance accessibility to outdoor spaces and activities for all Americans, regardless of age, ability, or background; and

WHEREAS, the Outdoors for All Act aims to invest in outdoor infrastructure, expand recreational opportunities, and protect public lands and waters for future generations; and

WHEREAS, the Outdoors for All Act also recognizes the importance of promoting diversity, equity, and inclusion in outdoor spaces, ensuring that all Americans have equal opportunities to enjoy nature and its benefits; and

WHEREAS, the Outdoors for All Act proposes the establishment of a dedicated fund to support outdoor recreation programs and initiatives, providing necessary resources for their implementation; and

WHEREAS, the Outdoors for All Act seeks to create jobs and boost local economies through increased outdoor tourism and recreational activities; and

WHEREAS, the Outdoors for All Act has garnered widespread support from environmental organizations, outdoor industry leaders, and recreation enthusiasts nationwide.

THEREFORE, BE IT RESOLVED, that the National Black Caucus of Local Elected Officials supports the Outdoors for All Act, recognizing its potential to significantly improve access to outdoor spaces and activities for all Americans; and

BE IT FURTHER RESOLVED, that National Black Caucus of Local Elected Officials stands to prioritize the passage of the Outdoors for All Act, ensuring that outdoor recreation is accessible and inclusive for everyone; and

BE IT FURTHER RESOLVED, that National Black Caucus of Local Elected Officials commits to actively advocating for the Outdoors for All Act, engaging with stakeholders, and

raising awareness about the importance of equitable outdoor access and the benefits it brings to individuals and communities; and

BE IT FURTHER RESOLVED, that National Black Caucus of Local Elected Officials will work collaboratively with other organizations, agencies, and institutions to support and promote the Outdoors for All Act, leveraging collective efforts to advance its passage and implementation.

By Order of Council:

Derrick R. Wood, Mayor

ATTEST:

Tangi Hill, Town Clerk

MOTION:

MEETING DATE: September 5, 2023

SECOND:

RE: AUTHORIZE CLOSED MEETING

WHEREAS, the Town Council of the Town of Dumfries desires to discuss in closed meeting the following matter:

1. Two Personnel Matters pursuant to Va. Code §§2.2-3711.A.(1) relating to the discussion, consideration, or interview of prospective candidate for Town Attorney; and discussion of the 90 Day Performance Evaluation of the Town Manager

WHEREAS, pursuant to Va. Code §§2.2-3711.A(1) discussion of such matter may occur in closed meeting.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Dumfries does hereby authorize discussion of the aforestated matter in closed meeting.

VOTE

AYES:

NAYS:

ABSTAIN:

ABSENT:

MOTION:

MEETING DATE: September 5, 2023

SECOND:

RE: CERTIFICATION OF CLOSED MEETING

WHEREAS, the Town Council of the Town of Dumfries has convened in closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Va. Code §2.2-3712 requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Dumfries hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

VOTE

AYES:

NAYS:

ABSTAIN:

ABSENT: